

Town of Roachdale
Roachdale Community Building; 204 N Indiana Street, Roachdale, IN 46172
February 19, 2026
Town Council Regular Meeting Minutes

The Roachdale Town Council held their regularly scheduled monthly meeting on Thursday, February 19, 2026 7:00 p.m. at the Roachdale Community Building, 204 N Indiana Street, Roachdale, IN.

President Amanda Newcomer called the monthly meeting to order at 7:00 p.m. after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present. President Amanda Newcomer stated that the meeting is being recorded livestream and will be posted to the Town's website and YouTube per the Indiana Law.

Council Members Present: President Amanda Newcomer, Zach Bowers, Paul Wireman
Council Members Absent: None

Also Present: Clerk-Treasurer, Town Marshal, Maintenance Operations Coordinator, Town Attorney

Guests Present: Eric Smith, Troy Elless, Jim Cromwell, Tonya Bowers

I. Stormwater Project

- A. President Amanda Newcomer asked Eric Smith, HWC Engineering to explain the options for the project. Eric Smith explained both options presented after HWC Engineering had completed field work with Alternative 1 being a field tile along Indiana Street and Alternative 2 being a direct route through the neighborhood. Eric Smith stated that HWC recommends that Alternative 1 be the preferred route for the project. Eric Smith stated that the Preliminary Engineering Report for the project is almost complete. Motion by President Amanda Newcomer, second by Zach Bowers, vote unanimous, to approve. Alternative 1 provided by HWC at a cost of \$904,000 for the Stormwater Project.

II. CCMG Update

President Amanda Newcomer stated that there were no updates. President Amanda Newcomer stated that she had mentioned to Grady Brothers that she would do a walk thru with Ben Cook, Grady Brothers, and Maintenance Operations Coordinator Mark Ketchem in March and she would like each Council member to do a walk thru prior to the March 19th Council Meeting.

III. Approval of Minutes

- A. January 22, 2026 Regular Minutes
B. January 29, 2026 Memorandum of Executive Session
C. February 3, 2026 Special Meeting Minutes

President Amanda Newcomer presented the January 22, 2026 Regular Meeting Minutes, the January 29, 2026 Memorandum of Executive Session and the February 3, 2026 Special Meeting Minutes for approval.

Motion by Zach Bowers, second by Paul Wireman, vote unanimous, to approve the minutes as presented.

IV. Approval of Claims

- A. January 23, 2026 – February 19, 2026 Claims – President Amanda Newcomer presented claims for January 23, 2026 – February 19, 2026 for approval.
Motion by Paul Wireman, second by Zach Bowers, vote unanimous, to approve claims for January 23, 2026 – February 23 2026 as presented.
- B. January 23, 2026 – February 19, 2026 Payroll - President Amanda Newcomer presented payroll for January 23, 2026 – February 19, 2026 for approval.
Motion by Paul Wireman, second by Zach Bowers, vote unanimous, to approve payroll January 23, 2026 – February 19, 2026 as presented.

- V. January 2026 Bank Reconciliation – President Amanda Newcomer presented the January 2026 Bank Reconciliation for approval as prepared by Suzy Bass, Local Government Services, as part of our internal control.
Motion by Paul Wireman, second by Zach Bowers, vote unanimous, to approve the January 2026 Bank Reconciliation as presented.

- VI. Public Comment Time
Public comment time was provided, however, no comments were made.

VII. Old Business

- A. “Maintain X” Electronic Work Order System – President Amanda Newcomer stated that she has reached out to “Maintain X” and they will not provide backup unless we purchase a package which for 7 users would be \$1,680 a year. The basic free program would cover work orders and would allow pictures. The company has been around since 2018, and the data is stored on the cloud. President Amanda Newcomer stated that they also would not do a demo. President Amanda Newcomer stated that she wanted to be clear that the program would not eliminate day to day tasks but would be used for special requests on town property. President Amanda Newcomer stated that she would like to try it for 30 days and Zach Bowers stated that he would like a demo of the program first. President Amanda Newcomer stated that she has videos that she can send to everyone and then it can be decided at the next meeting.
- B. Employee Handbook – President Amanda Newcomer stated that she had sent her recommended changes to Zach Bowers and Paul Wireman and wanted to know if they were okay with the changes. Zach Bowers stated that the Council needs to have a meeting to go through the handbook page by page with Debbie and Department heads and then a list of changes be put together. President Amanda Newcomer stated that she will schedule a meeting to discuss the Employee Handbook.
- C. Marshal Position – President Amanda Newcomer stated that she had had a meeting with Sheriff Baugh and Chief Deputy Sutherlin to discuss their feelings on Adrian Lepine being a part time Marshal for Roachdale. She also mentioned that she spoke by phone to Detective Matt Biggs who is also the part-time marshal at Russellville. She noted that both were positive conversations, and they seemed to be in favor of the part-time status. President Amanda Newcomer stated that she feels the Town deserves a full time Marshal, but she feels we should give Adrian Lepine a chance to prove himself. Zach Bowers asked who all was present when she met with Sheriff Baugh and she said she had met with Sheriff Baugh, Chief Deputy Sutherlin and Marshal Lepine all at the same time. Paul Wireman stated that he would recommend setting a limit of six months and evaluating it at that time. Paul Wireman asked if we would be prevented from canvassing for a Marshal during that time and President Amanda Newcomer stated that she would think not. Zach Bowers stated his concern is that we have a full-time Deputy Marshal and a part-time Marshal and we need discussions about scheduling. Zach

Bowers stated that he is 100% against a part time Marshal. Zach Bowers asked if the part time Marshal would work 48 hours every 2 weeks at \$30 an hour. Paul Wireman asked if it would be a set schedule and Adrian Lepine stated that it would be a 24-hour flex and would fill in gaps. Zach Bowers stated that it could not be more than 29 hours in one week and Debbie agreed that it could not be like their current schedule and he could not do the bulk of the hours in one week. Paul Wireman asked if the Sheriff had a concern of knowing when Adrian Lepine would be on and he stated that he would send Dispatch and Council the schedule in advance. President Amanda Newcomer recommended that it could be tried for a 6-month timeframe and if the Council finds in 30 days that it is not working then they would cut ties with Adrian Lepine. She stated that the Council will need response from the community if our Department or Putnam County Sheriff's Department is not responding since Putnam County will help cover duties.

Motion by President Amanda Newcomer, second by Paul Wireman, Zach Bowers opposed, to make Adrian Lepine part time Marshal with a 6 month timeframe that can be canceled at any time, with a proposed structure for 24 hours per week and only 24 hours per week, not to exceed, at an hourly rate \$30 per hour, and an annual projected rate of \$37, 400 and still providing the Town Marshal responsibilities with property cleanups and administrative work, etc., and no benefits effective 2/23 of 26. Motion passed.

VIII. New Business

- A. TRECS Memorandum of Understanding – A discussion was held on the TRECS program which allows the Town to collect debts that are eligible for collection under the tax refund exchange and compliance system through Indiana State Income Tax refunds.

After discussion, motion by Zach Bowers, second by Paul Wireman, vote unanimous, to approve Amanda Newcomer to sign the Memorandum of Understanding for the TRECS program.

IX. Property Cleanups

Town Attorney Dave Peebles stated that there were no updates. Marshal Lepine stated that he took a lap around town before the storm and has several to serve. Zach Bowers asked if there were several vehicles on the list and Marshal Lepine stated that there were.

President Amanda Newcomer stated that the March 19th meeting is the deadline for Donald Lawyer to come back to the Council with a solid plan for his property.

X. Town Marshal Report

Marshal Lepine stated that the Council has his report and stated that he had updated the citation report.

Zach Bowers asked if Deputy Marshal Tash had attended the IDEA training and he stated that he did.

Zach Bowers asked for an update on the Taurus and Marshal Lepine stated that Deputy Tash stated that the mechanic that had fixed the leaky coolant was supposed to come back and look at it, and he thinks he can fix it.

XI. Maintenance Operations Coordinator Report

Maintenance Coordinator Ketchem stated that he received the grinder pump for the Community Building and hopes to install it next week.

Maintenance Coordinator Ketchem stated in February they have completed 64 locates so far and they are trying to keep up with those. They have had several issues with Comcast, including them

hitting an unmarked line on Railroad and Rush which caused a water leak that he was able to repair.

Maintenance Coordinator Ketchem reported that he has located a plastic gas line on Spring Street that he is investigating.

Maintenance Coordinator Ketchem stated that we have a guy getting water at the tower that is doing directional boring and he is reporting to him and Debbie how much he is getting so he can be billed.

Maintenance Coordinator Ketchem reported that he and Maintenance Operations Laborer Cole Long will be attending the IWEA Construction Observation Course February 24th – 26th.

President Amanda Newcomer stated that she had received an email from Susan Trent asking about her father's military banner that had been down for several months and Maintenance Coordinator Ketchem stated that it had been damaged by strong winds and that he did not want to put it back up and have it damaged more. He stated that there are 4 down total.

President Amanda Newcomer stated that Susan Trent also asked when it snows, if a clear path could be made available to the entrance to the park off of Meridian Street so the kids walking to school could enter the area safely and he stated yes.

XII. Clerk-Treasurer Items

Debbie presented adjustments totaling \$420.27.

Motion by President Amanda Newcomer, second by Paul Wireman, vote unanimous, to approve the adjustments totaling \$420.27 as presented.

Debbie presented the 2025 Cash and Investments Combined Statement.

Motion by Zach Bowers, second by President Amanda Newcomer, vote unanimous, to approve the 2025 Cash and Investments Combined Statement.

Debbie stated that she will have it published in the Banner Graphic.

Debbie presented Outstanding Checks Considered Void and explained the requirements outlined by SBOA to void them.

Motion by President Amanda Newcomer, second by Paul Wireman, vote unanimous, to approve the Outstanding Checks Considered Void.

Debbie stated that beginning Thursday, March 12th, the Putnam County Hospital will host a free breakfast with a guest speaker, free blood pressure check, door prizes and bingo for the Senior Citizens the second Thursday of every month at the Community Building. In the fall, they will host a Health Fair with vendors and free flu shots.

XIII. Items from Town Council Members

Paul Wireman – No items.

Zach Bowers – No items.

President Amanda Newcomer – No items.

Motion by President Amanda Newcomer, second by Zach Bowers, vote unanimous, to adjourn the meeting at 8:15 p.m.

TOWN COUNCIL:



Amanda Newcomer, Council President

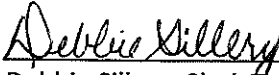


J Zachary Bowers, Council Member



Paul Wireman, Council Member

Attest



Debbie Sillery, Clerk Treasurer