

**Town of Roachdale**  
Roachdale Community Building; 204 N Indiana Street, Roachdale, IN 46172  
March 17, 2021 Town Council  
Regular Meeting Minutes

The Roachdale Town Council held their regularly scheduled monthly meeting on Wednesday, March 17, 2021 7:00 p.m. at the Roachdale Community Building, 204 N Indiana Street, Roachdale, IN.

Council Member Rick Miles Jr called the monthly meeting to order due to the absence of President Holly Cook, after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Council Members Present: Katrina Asher, Rick Miles Jr

Council Members Absent: Holly Cook

Clerk-Treasurer, Town Marshal, Town Superintendent, Town Attorney

Guests Present: Kimberly Crooks, Kyle Crooks, Jim Cromwell, Rachel Coe, Hunter Swindle, Zach Bowers, Rick Miles Sr, Tonya Bowers, James Newcomer, Amanda Newcomer, Ronald Moore, Jon Craig

Community Crossings Bid Opening – Rick Miles Jr gave the bid packets to Jon Craig, Midwestern Engineers who read the bids as follows: Baumgartner & Company, Inc. \$199,543.90, DC Construction \$184,186.73, Grady Brothers, Inc. \$253,880.00, Midwest Paving, LLC \$214,314.90 and Milestone Contracting \$185,690.90. Jon Craig stated that DC Construction did not acknowledge Addendum No. 1 and stated that he did not think that was an issue. Jon Craig recommended that DC Construction be approved as the low bidder with Milestone Contracting being the second lowest bidder, subject to Midwestern Engineers review of quantities in the bids. Motion by Rick Miles Jr, second by Katrina Asher, motion approved, to allow Midwestern Engineers to move forward with the review of the bids and to approve DC Construction as the low bidder and to allow President Holly Cook to sign the contract, second by Katrina Asher, vote unanimous.

- I. Approval of Minutes – Rick Miles Jr presented the February 24, 2021 Regular Meeting Minutes for approval and asked Town Attorney Peebles if they should be tabled for approval until the April 21, 2021 Council Meeting since he was not at the February 24, 2021 Council Meeting and Council President Holly Cook is not present tonight. It was agreed that the approval should be tabled until the April 21<sup>st</sup> Council Meeting.
- II. Approval of Claims 02/25/2021 – 03/17/2021 Motion by Katrina Asher, second by Rick Miles Jr, vote unanimous, to approve Claims 02/25/2021 – 03/17/2021 as presented.  
  
Approval of Payroll 02/25/2021 – 03/17/2021. Motion by Katrina Asher, second by Rick Miles Jr, vote unanimous, to approve Payroll 02/25/2021 – 03/17/2021 as presented.
- III. Approval of Bank Reconciliations and Financial Statements  
President Rick Miles Jr presented the January 2021 Bank Reconciliations and Financial Statements as prepared by Suzy Bass, Local Government Services as part of our Internal

Control. Motion by Katrina Asher, second by Rick Miles Jr, vote unanimous, to approve the January 2021 Bank Reconciliations and Financial Statements as presented.

### III. Old Business

- A. COVID-19 Grant – Katrina Asher stated that the third Mobile Food Pantry would be tomorrow and that the number of boxes has been reduced to 150 which allows more food to be put in the boxes being distributed. Katrina Asher stated that the commercial refrigerator and commercial freezer have now been ordered for the Roachdale Christian Church Food Pantry as outlined in the grant application.
- B. Proposed Water/Wastewater Project and IDEM Agreed Order – Rick Miles Jr proposal that the Town authorize to have the top four basins on the quote televised and cleaned. Jon Craig, Midwestern Engineers stated that the quote is 6 – 7 months old and suggested that the Council approve up to \$50,000.00 or engage for the first four basins at a not to exceed amount. Motion by Rick Miles Jr, second by Katrina Asher, vote unanimous, to authorize the first for lines at a dollar amount not to exceed \$50,000.00 and authorizing that more can be cleaned and televised if the total of the top four do not reach \$50,000.00
- C. Town Website – No update
- D. Town Alleys – Attorney Peebles stated that the alleys are public ways and the Town is under no obligation to pave or improve the alleys nor do they have to make grass alleys rocked or paved. Superintendent Miller stated that he will continue to maintain the alleys as they have been done in the past.
- E. Increase of Council Members – Katrina Asher stated that an increase in the number of members had been discussed before and that it has to be done as a referendum at an election. Attorney Peebles stated that the Council would need to pass a resolution in February or March and then it could be put on the ballot at the 2022 election as a referendum. Attorney Peebles stated if the referendum passes the Council will vote in two members to serve until the end of 2023 using the same process that is used when there is a vacancy on the Council. Debbie will put the item on her calendar to be revisited at the end of the year.
- F. Building Permits – Katrina Asher asked why Putnam County Planning is not following our zoning ordinance and notifying the Council and Debbie when permits are issued. Rick Miles Jr stated that he spoke to Lisa at Putnam County Planning and she will contact us when future permits are issued. Rick Miles Jr will ask if she can go back and catch up any permits that have been issued to date. Rick Miles Jr stated that he has contacted County Attorney Jim Ensley and will review the issue further.

### IV. New Business

- A. American Rescue Act – Debbie stated that the Town will receive \$180,000.00, but have not been told yet how the funds can be used or when the Town will receive the money. Katrina Asher stated that the Town needs to be transparent about the funds and Debbie suggested sending a newsletter to customers to get the information out once it is received.

- V. Public Comment Time – Public comment time was provided, however, no comments were made.
- VI. Town Marshal Report – Marshal Lepine presented his monthly report and reported that he had recently served cleanup notices. Marshal Lepine stated that his entire Police Department will attend the Indiana Marshal Association Conference April 2<sup>nd</sup> – 3<sup>rd</sup> in Indianapolis at a total cost of \$480.00. Katrina Asher asked if Bainbridge was paying for half of the fees for Owen Richardson to attend and Marshal Lepine stated that they were not. Katrina Asher stated that Marshal Lepine needs to be careful that Roachdale is not always paying for all of Owen Richardson’s training since he is a deputy at Bainbridge too. Marshal Lepine reported that there are no Taser Instructor Courses March 8<sup>th</sup> available at this time and will not be available again until after summer. Marshal Lepine stated that the Verbal De-Escalation and Crisis Communication Skills March 9<sup>th</sup> – March 10<sup>th</sup> in Indianapolis was canceled due to low interest. Marshal Lepine stated that he was informed that prior medical knowledge was required for the Tactical Medical/Tactical Combat Casualty Care May 30<sup>th</sup> – June 2<sup>nd</sup> in Rushville. Marshal Lepine stated that he was looking into a similar course that would be more useful.
- IX. Town Superintendent Items – Superintendent Miller stated that the repairs at the Community Building have been completed by TJD Roofing for \$1,200.00 for labor and materials compared to the quote from Roachdale Building Supplies for labor and materials at a total cost of \$1,266.43. Superintendent Miller reported that he has completed his wastewater certification classes and Levi Chinn has completed his water certification classes. Superintendent Miller stated that they are waiting on the approval from the State to do their testing. Superintendent Miller stated that they will be doing hydrant flushing the first week of April and will continue to work on alleys to try and get them in better shape. Superintendent Miller report that the State will be paving US Hwy 236 in North Salem to US Highway 231 west of Roachdale. They will also be replacing the box culvert in front of the Wastewater Treatment Plant which will cause access issue to the Plant. Superintendent Miller stated that once it is warmer, they will begin painting the stripes, hydrants and cleaning streets. Katrina Asher stated that she would like a timeline for when the work will be done and Superintendent Miller stated that it is hard to give a timeline this time of year, but he will email a general idea of when the work will be completed. Community Cleanup Day was discussed and Debbie said that she felt we need to increase to ten dumpsters since the dumpsters were so full last year. Motion by Katrina Asher, second by Rick Miles Jr, vote unanimous, to allow Debbie to order ten dumpsters for the Spring Community Cleanup Days May 14<sup>th</sup> – 16<sup>th</sup>. Katrina Asher stated that she appreciates everyone going out of their way to assist citizens.
- X. Clerk – Treasurer Items – Debbie presented adjustments for \$465.70. Motion by Katrina Asher, second by Rick Miles Jr, vote unanimous, to approve the adjustment as presented. Debbie stated that the majority of the customers have been understanding about the large increase to their gas bill.

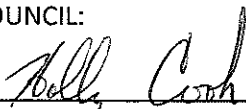
XI. Items from Town Council Members

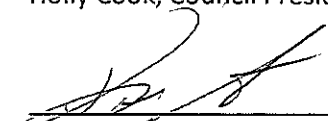
Katrina Asher – Katrina Asher stated that the VFW did not want to partner with Roachdale in A.C.T.I.O.N for the Easter Egg Hunt so they will do it on their own April 3<sup>rd</sup>, 1:00 p.m. at Roachdale Elementary. Katrina Asher stated that she thought we should start working with local vendors on doing a Farmer’s Market this year. Katrina Asher asked what plans were at the park for cleanup, repairs and equipment. Superintendent Miller stated that equipment will be painted as soon as weather permits. Holly Cook is the Council representative to the Park Board and had told Debbie that they will meet before the next Council Meeting. Katrina Asher also stated that she thought it would be nice to have more events at the park and Debbie stated that the Roachdale Police Department’s Kickoff to Safe Summer event will be held at the park on June 5<sup>th</sup>. Katrina discussed recent items that were being discussed on Facebook regarding the Town and stated that false information is being put on there and people need to come to Council meetings to voice their concerns and to find out what is really being discussed.

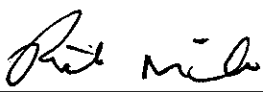
Rick Miles Jr – Rick Miles stated that we need to continue to work on getting better cell phone and internet service in Roachdale. Debbie stated that Endeavor recently told her that Roachdale is now on their ten year plan for internet services.

Motion by ~~President~~<sup>DS</sup> Rick Miles Jr, second by Katrina Asher, vote unanimous, to adjourn the meeting at 8:16 p.m.

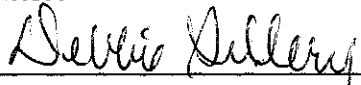
TOWN COUNCIL:

  
\_\_\_\_\_  
Holly Cook, Council President

  
\_\_\_\_\_  
Katrina Asher, Council Member

  
\_\_\_\_\_  
Rick Miles Jr, Council Member

Attest

  
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Debbie Sillery, Clerk Treasurer