

Town of Roachdale
Roachdale Community Building; 204 N Indiana Street, Roachdale, IN 46172
July 15, 2020 Town Council
Regular Meeting Minutes

The Roachdale Town Council held their regularly scheduled monthly meeting on Wednesday, July 15, 2020, 7:00 p.m. at the Roachdale Community Building, 204 N Indiana Street, Roachdale, IN.

President Katrina Asher called the monthly meeting to order after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Council Members Present: Katrina Asher, Holly Cook

Council Members Absent: Rick Miles Jr

Clerk-Treasurer, Town Marshal, Town Attorney

Guests Present: Zach Bowers, David New, Tami Eldridge, Allen Trumbo, Jim Cromwell, Rick Adams, Louis Richards, Larry Windmiller, Walter Hardesty, Kara Magill

- I. Approval of Minutes – President Katrina Asher presented the June 17, 2020 Regular Meeting Minutes for approval. Motion by Holly Cook, second by President Katrina Asher, vote unanimous, to approve the June 17, 2020 Regular Meeting Minutes as presented.
- II. Approval of Claims 6/18/2020 – 7/15/2020. Motion by Holly Cook, second by President Katrina Asher, vote unanimous, to approve Claims 6/18/2020 – 7/15/2020 as presented.
- III. Approval of Payroll 6/18/2020 – 7/15/2020. Motion by Holly Cook, second by President Katrina Asher, vote unanimous, to approve Payroll 6/18/2020 – 7/15/2020 as presented.
- IV. Old Business
 - A. Endeavor Communications Update - Jay Watkins and Melissa Ensor, Endeavor Communications, were present to give an update on getting services to Roachdale. Melissa reported that they still need 140 additional customers to sign up online or by completing a form stating that they are interested in getting Endeavor in Roachdale. If the Town does have Endeavor install fiber in Roachdale it will be 12-18 months before the project is completed. It was explained that the fiber goes on the utility poles for the most part, but some may have to be buried. Larry Windmiller asked how many rate increases had they done since 2006 and they responded zero. Endeavor does offer phone service as well, but does not offer TV packets.
 - B. Community Crossings Project Update – President Katrina Asher stated that at this time all new Community Crossings Project submittals had been put on hold due to COVID-19. Debbie stated that the current project has been completed except for a small repair that Grady Brothers needs to complete on Forest Home Street.
 - C. Ordinance Codification – President Katrina Asher stated that she has signed the American Legal Publishing contract and they should be contacting Debbie soon to begin the work.

- D. Grant Administration Selection – Discussion was tabled until the August 19th Town Council Meeting. Holly Cook stated that at the June 17th Town Council Meeting President Katrina Asher said that she would be contacting potential Grant Administrators and President Katrina Asher stated that she has.
 - E. Zoning – Plan Commission and Board of Appeals – Discussion was tabled until the August 19th Town Council Meeting since Rick Miles Jr was not present to update the Council at this meeting.
 - F. Proposed Water/Wastewater Projects Update – President Katrina Asher stated that the Town will apply for Planning Grants for the projects once they are available.
 - G. 12 Point Technology – Debbie stated that she had contacted two more vendors for quotes, but to date, has not received any additional quotes. Motion by Holly Cook, second by President Katrina Asher, vote unanimous, for Debbie to proceed with obtaining additional quotes for another week and if she cannot get an additional quote, to proceed with 12 Point Technology or another vendor, at a cost not to exceed \$4,041.95.
 - H. OCRA COVID-19 Grant Award Update – President Katrina Asher stated that her, Debbie and Attorney Peebles have sent OCRA the requested information on the grant and at this time no money has been released.
 - I. Town Website Management – Zach Bowers offered to be the volunteer website manager as long as it does not require lots of hours each month. President Katrina Asher stated that the website should be easy to maintain and that she was grateful to Zach Bowers for his offer. Holly Cook stated that she would be the backup website manager.
 - J. Census Packets Update – Census workers will be going door to door to gather information once COVID-19 restrictions are lifted. Residents have received a post card in the mail with instructions on where to call or go online to complete their census. Debbie sent out a Reach Alert and a few more people have completed their census since then.
 - K. Park Board – No updates on the Park Board.
 - L. Farmer’s Market – No updates on the Farmer’s Market.
- V. New Business
- A. Hedging Agreement By and Between Utility Gas Management and the Town of Roachdale, Indiana, A Project Participant in the PEFA, Inc. Gas Prepayment Transaction. After Debbie explained the Hedging Agreement, motion by President Katrina Asher, second by Holly Cook, vote unanimous, to approve the Hedging Agreement as presented.
- VI. Public Comment Time – David New stated that he is the owner of two properties in the west end and one of the properties is a garden property only. David requested that the ordinance that prohibits chickens in town be overturned. After discussion, President Katrina Asher stated that she would like time to investigate and stated that it will be discussed at the August 19th Town Council Meeting.
- Allen Trumbo, owner of Hatchet House BBQ stated that he wants to have a Rib Fest the last Saturday of September since the RRCA will not be doing one this year. After discussion, Allen is

to put his plans on paper, present the proper proof of insurance and present approval from the Governor for the event and present it at the August 19th Town Council Meeting.

Jim Cromwell stated that he would like the Council to consider a five member Council instead of the current three members Council. Town Attorney Peebles stated that it would need to be done as a referendum on the 2022 ballot. Town Attorney Peebles will investigate the requirements further before a decision is made.

Rick Adams stated that he had received an Unsafe Building Order and requested additional time to remove the barn at his property at 310 E Grove Street. Rick reported that he had the barn partially down and still needs to get it and other items removed. Rick stated that he will need until the end of October and the Council agreed that he could do so and requested that he come to future Council Meetings to give an update on the progress.

Louis Richards asked that the Council do something about his neighbor's beehives. Louis stated that he had contacted DNR and State Representative Beau Baird's office and was told that it was the Town's responsibility to control the bees. President Katrina Asher and Holly Cook stated that the Town has to follow Senate Enrolled Act No. 529 and there is nothing they can do. After lengthy discussion, President Katrina Asher stated that she will investigate and see what she can find out.

- VII. Town Marshal Report – Marshal Lepine presented his monthly report and gave an update on property cleanups. Marshal Lepine presented a draft policy for property cleanups. After discussion, President Katrina Asher stated that the Council will continue to work on the property cleanup guidelines and discuss at the August 19th Town Council Meeting. Marshal Lepine presented information on two training sessions that are required under a federal mandate for reporting requirements that will go into place in 2021. Motion by President Katrina Asher, second by Holly Cook, vote unanimous, to allow Marshal Lepine to register for the Writing Reports NIBRS Style online training for \$250.00 and the Transitioning to NIBRS presentation for \$149.00. Marshal Lepine requested that he be allowed to register for training classes if they do not exceed \$250.00 and does not exceed his training budget without prior Council approval. Motion by Holly Cook, second by President Katrina Asher, vote unanimous, to allow Marshal Lepine to register for training classes of \$250.00 or less if they do not exceed his training budget. Marshal Lepine is to notify the Council before attending out of town training. Marshal Lepine stated that he has one more Unpaid Reserve Deputy position open, however, he would like to continue to investigate the candidate before presenting it to the Council.
- VIII. Town Superintendent Items – Superintendent Miller was not present at the meeting. President Katrina Asher presented a quote from Superintendent Miller from USDI to replace the TCI head located at North Putnam High School. After Debbie gave an explanation of the TCI head, motion by President Katrina Asher, second by Holly Cook, vote unanimous, to approve the quote from USDI to replace the TCI head at North Putnam High School for a total cost of \$1,500.00. Debbie stated that the Grady Brothers invoice has not been paid since Superintendent Miller was waiting on them to do a small repair on East Forest Home Street. Debbie reported that

Superintendent Miller and herself were not pleased with Lumberjax and the work that they did removing the tree on East Street and recommended that the Town not use them again.

IX. Clerk – Treasurer Items – Debbie presented adjustments totaling \$864.07 for approval. Motion by President Katrina Asher, second by Holly Cook, vote unanimous, to approve the adjustments as presented. Debbie stated that she is working on the 2021 Budget and that she recommends that the budget not be raised over the 2020 budget figures. Holly Cook asked if money could be included for property cleanups and Debbie said she would try to include that.

X. Items from Town Council Members

President Katrina Asher – no items

Holly Cook – Holly Cook stated that she would like to discuss the Police Department's GPS at the August 19th Town Council Meeting. Holly Cook stated that she would like to have Superintendent Miller look into installing screens in the rafters at the shelter house to stop bird droppings. President Katrina Asher stated that she knew it was a problem and Debbie stated that Town employees always clean the shelter house if they know someone is going to use it.

Kara Magill asked if there was any progress on the proposed cell tower and Town Attorney Peebles stated that it had fizzled out in all of the towns he works with.

Walter Hardesty stated that he had clumps by his sidewalk from where the ramps for the road project were done and Debbie stated that she would let Superintendent Miller know.

Motion by President Katrina Asher, second by Holly Cook, vote unanimous, to adjourn the meeting at 8:32 p.m.


TOWN COUNCIL:



Katrina Asher, Council President



Holly Cook, Council Member



Rick Miles Jr, Council Member

Attest



Debbie Sillery, Clerk Treasurer