

**Town of Roachdale**  
Roachdale Community Building; 204 N Indiana Street, Roachdale, IN 46172  
July 17, 2025 Town Council  
Regular Meeting Minutes

The Roachdale Town Council held their regularly scheduled monthly meeting on Thursday, July 17, 2025 7:05 p.m. at the Roachdale Community Building, 204 N Indiana Street, Roachdale, IN.

President Zach Bowers called the monthly meeting to order after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present. President Zach Bowers stated that the meeting is being recorded livestream and will be posted to the Town's website and YouTube per the new Indiana law requirement.

Council Members Present: President Zach Bowers, Amanda Newcomer, Paul Wireman

Council Members Absent: None

Also Present: Clerk-Treasurer, Town Marshal, Deputy Town Marshal, Maintenance Operations Coordinator, Town Attorney

Guests Present: Jeff Miller, Brent Clark, Ron Perkins, Carole Cloncs, Jim Cromwell, Donald Lawyer, Bill Watts, David New, Tami Eldridge

- I. Wastewater Project Update – Derick Wiggins, Midwestern Engineers, stated that the project is complete as of a few days ago. Derick Wiggins stated that everything at the plant has been started, and the EQ basin is up and ready.  
President Zach Bowers read an update from IDEM regarding the agreed order which stated the compliance plan has been completed for case no. 2015-23455-W as of July 2025. Following completion of the compliance plan, Order paragraph 3 requires that Roachdale demonstrate five consecutive months of compliance with effluent limits (Compliance Demonstration). Upon successful completion of the Compliance Demonstration, the case may be considered for closing. July 2025 will mark the beginning of the demonstration.
  - A. Pay Applications  
No pay applications were presented.
- II. Community Crossings Update – President Zach Bowers stated there are still punch list items that need to be completed before Grady Brothers will be paid their retainage.
- III. Potential Water Project – Derick Wiggins distributed copies of the Water PER to the Council and Debbie. Derick Wiggins explained the scoring for SRF and stated that Roachdale was not fundable because we scored 20 and we need a score of 11 to be fundable.  
President Zach Bowers stated the Council will have a Special Meeting on August 14<sup>th</sup> at 6:30 p.m. to discuss the Potential Water Project, Cash Flow and the 2026 Budget.
- IV. Approval of Minutes
  - A. June 30, 2025 Regular Meeting  
President Zach Bowers presented the June 30, 2025 Regular Meeting Minutes for approval.

Motion by Paul Wireman, second by Amanda Newcomer, vote unanimous, to approve the minutes as presented.

V. Approval of Claims

- A. June 30, 2025 – July 17, 2025 Claims – President Zach Bowers presented claims for June 30, 2025 – July 17, 2025 for approval.

Motion by Paul Wireman, second by Amanda Newcomer, vote unanimous, to approve claims for June 30, 2025 – July 17, 2025 as presented.

- B. June 30, 2025 – July 17, 2025 Payroll - President Zach Bowers presented payroll for June 30, 2025 – July 17, 2025 for approval.

Motion by Paul Wireman, second by Amanda Newcomer, vote unanimous, to approve payroll June 30, 2025 – July 17, 2025 as presented.

VI. June 2025 Bank Reconciliation – President Zach Bowers presented the June 2025 Bank Reconciliation for approval as prepared by Suzy Bass, Local Government Services, as part of our internal control.

Motion by Paul Wireman, second by Amanda Newcomer, vote unanimous, to approve the June 2025 Bank Reconciliation as presented.

VII. Public Comment Time – Jeff Miller, 9 E Maple Street, stated that he and his neighbors, Brent Clark and Ron Perkins have all been having storm water issues since last fall when boring was done in their neighborhood. Jeff Miller stated that his home was built in 1962, and it had always been dry until then and President Zach Bowers stated that he never remembered there being an issue with drainage in that area before. Jeff Miller stated he contacted the Town in April after a heavy rain and told Mark that when it rains water comes up in the basement. Brent Clark tried drying the line but there was too much water. Mark Ketchem, Maintenance Operations Coordinator stated that he ran the camera in the line today and saw a couple of different things and will try to vac it Friday or Monday to check to see if the structure further down is not allowing water to flow. Maintenance Operations Coordinator Ketchem stated he hopes to vac down and get the issue fixed before the middle of next week.

Carole Cloncs stated that she has a problem with her water bill. Her outside spigot was left wide open and wanted to know what was going to be done about the kids who had turned it on. President Zach Bowers explained if Marshal Lepine could find out who did it he could talk to the parents. Mark suggested that she have a shut off valve installed and Carole Cloncs stated that Debbie had told her she should get a shut off valve as well. Debbie stated that she had told Carole she would receive an adjustment on her wastewater bill. No action was taken by the Council.

Donald Lawyer, 308 E Forest Home Street, stated that his mom passed away in January and the roof is falling off the barn on her property and there is only so much he can do on a limited income. Donald Lawyer stated that he had had vehicles impounded, he had to have a new roof put on the house, and he wanted to know how he can reconcile the issue with the barn. Town Attorney Dave Peebles stated that he did the right thing by coming to the Council as long as he has a plan. Donald Lawyer stated that he is trying to find a deed and is trying to get the right paperwork. Town Attorney Peebles asked if he had a timeframe and if he planned to save or knock down the barn. Donald Lawyer stated that he plans to save the barn.

Motion by President Zach Bowers, second by Paul Wireman, vote unanimous, to extend the Unsafe Building Order until September 1, 2025 and for Donald Lawyer to come back to the September 18<sup>th</sup> Council Meeting with a progress report.

David New and Tammy Eldridge stated that the neighbor that lives across from the property where the old book bindery was on Railroad Street is throwing raw meat out to feed coyotes and foxes and has now called the DNR on Davie New. President Zach Bowers asked if the DNR showed up and David New stated that they did and stated that it was not illegal to feed them. Debbie stated that a week or 2 ago there was a dead fox behind the dumpster behind Muse Heating and Cooling. Debbie also stated that she has been receiving complaints about foxes and coyotes in town. Town Attorney Peebles stated long term the Council could look at adopting an ordinance to prohibit feeding wildlife, but the ordinance would have to be drawn up and adopted and would not be enforceable until 30 days after publication of the new ordinance in the newspaper. Town Attorney Peebles stated that short term a nuisance violation could be done. Paul Wireman asked if Animal Control had anything for undomesticated animals and Marshal Lepine stated they do not.

VIII. Old Business

- A. Ordinance 03-2025 Amended Salary Ordinance for the Town of Roachdale – President Zach Bowers presented Ordinance 03-2025 Amended Salary Ordinance for the Town of Roachdale.  
Motion by Paul Wireman, second by Amanda Newcomer, Zach Bowers no, motion passed, to approve 1<sup>st</sup> reading of Ordinance 03-2025 Amended Salary Ordinance for the Town of Roachdale.

IX. New Business

- A. Ordinance 04-2025 An Ordinance Prohibiting Disposal of Yard Waste on Town Rights-of-Way- President Zach Bowers presented and read Ordinance 04-2025.  
Maintenance Operations Coordinator Ketchem stated that it will help make the town look better and would help with the storm drains as well.  
Motion by President Zach Bowers, second by Paul Wireman, vote unanimous, to approve Ordinance 04-2025 as written on 1<sup>st</sup> reading.  
Motion by President Zach Bowers, second by Paul Wireman, vote unanimous, to suspend rules and adopt Ordinance 04-2025 An Ordinance Prohibiting Disposal of Yard Waste on Town Rights-of Way on 2<sup>nd</sup> and 3<sup>rd</sup> readings.
- B. Resolution 04-2025 A Resolution to Transfer Funds for a Community Crossings Grant Match  
President Zach Bowers presented and read Resolution 04-2025 and Debbie explained why the funds were being transferred.  
Motin by Paul Wireman, second by Amanda Newcomer, vote unanimous, to approve Resolution 04-2025 A Resolution to Transfer Funds for a Community Crossing Grant Match as presented and read.

X. Property Cleanups

Marshal Lepine stated that the Council has the property cleanups in the packet he presented and asked if there were any questions. President Zach Bowers asked if there was a way to denote if everything was taken care of, when things are past deadline or possibly add a drop-down menu or something to make it easier to understand where he is with the property and Marshal Lepine said that he could do that.  
President Zach Bowers asked if all citations have been paid and Marshal Lepine stated that they have not.

XI. Town Marshal Report

Marshal Lepine presented his monthly report.

Marshal Lepine stated he is trying to filter issues with Putnam County Dispatch with new staff and a new director and them dispatching County instead of calling him directly.

Marshal Lepine stated that he is completing his Reserve hiring process and has the 2<sup>nd</sup> interviews scheduled and background checks are being completed and he will be bringing 2 names for consideration to the August Council Meeting.

XII. Maintenance Operations Coordinator Report

Maintenance Operations Coordinator Ketchem reported that he has not had a lot since the June 30<sup>th</sup> meeting. It was reported that Mitchell and Stark now have all of their equipment offsite.

Maintenance Operations Coordinator Ketchem reported that the camera has been repaired, and he plans to camera Railroad and Walnut Street next.

Maintenance Operations Coordinator Ketchem stated he has cleaned lots of streets and storms and has purchased a new utility locator.

Jeff Miller asked if there was still an opening for a laborer and President Zach Bowers stated that there is.

President Zach Bowers stated that he had talked to the President of the Parke County Commissioners, and he had not heard that they were interested in purchasing the old backhoe.

President Zach Bowers stated he would list the backhoe on MunciBid since it had already been declared surplus.

President Zach Bowers stated that he had asked Maintenance Operations Coordinator Ketchem to get quotes for striping downtown since it has needed done since it was repaved. Maintenance Operations Coordinator Ketchem presented quotes from Brooks Striping, Inc. in the amount of \$3,515.42, Straight Line Designs, LLC in the amount of \$2,215.98 and Morgan's Striping Service, Inc. in the amount of \$2,900.00. Maintenance Operations Ketchem stated that the quotes from Straight Line Designs, LLC and Morgan's Strip Service, Inc. do not include crosswalks or stop bar. After discussion, motion by President Zach Bowers, second by Paul Wireman, vote unanimous, to approve the quote from Brook Striping, Inc. for an amount not to exceed \$2,500 removing the 312 feet of lane line, double yellow line, and the thermoplastic.

XIII. Clerk-Treasurer Items – Debbie presented adjustments totaling \$1,156.13 for approval.

Motion by President Zach Bowers, second by Paul Wireman, vote unanimous, to approve adjustments totaling \$1,156.13 as presented.

Debbie stated that she is still waiting on figures for the 2026 budget.

XIV. Items from Town Council Members

Amanda Newcomer – Amanda Newcomer stated that Adrian and Mark are doing a heck of a job.

Paul Wireman – Paul Wireman stated that he will be out of town the week of the August 21<sup>st</sup> meeting and asked if the meeting could be moved up a week earlier or later. It was decided to have the Council meeting on August 28<sup>th</sup> with an Executive Session at 6:30 to discuss litigation.

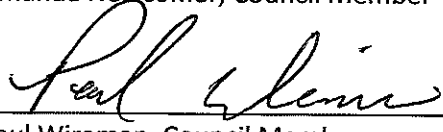
President Zach Bowers – President Zach Bowers explained why Amanda Newcomer's position has to be listed on the agenda due to the new state law.

Motion by President Zach Bowers, second by President Paul Wireman, vote unanimous, to adjourn the meeting at 8:20 p.m.

TOWN COUNCIL:

  
\_\_\_\_\_  
J. Zachary Bowers, Council President

  
\_\_\_\_\_  
Amanda Newcomer, Council Member

  
\_\_\_\_\_  
Paul Wireman, Council Member

Attest

  
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Debbie Sillery, Clerk Treasurer