

Town of Roachdale
Roachdale Community Building; 204 N Indiana Street, Roachdale, IN 46172
February 24, 2021 Town Council
Regular Meeting Minutes

The Roachdale Town Council held their regularly scheduled monthly meeting on Wednesday, February 24, 2021 7:00 p.m. at the Roachdale Community Building, 204 N Indiana Street, Roachdale, IN.

President Holly Cook called the monthly meeting to order after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present. President Holly Cook stated that the meeting had been rescheduled from February 17, 2021 and all postings and notification to the Banner Graphic had been done pursuant to the Indiana Open Door Law.

Council Members Present: Katrina Asher, Holly Cook

Council Members Absent: Rick Miles Jr

Clerk-Treasurer, Town Marshal, Town Superintendent

Guests Present: Troy Elless, Tami Eldridge, Zach Bowers, Hunter Swindle, Derrick Wiggins, Mike Kleinpeter, Jim Cromwell

- I. Approval of Minutes – President Holly Cook presented the January 20, 2021 Regular Meeting Minutes for approval. Motion by Katrina Asher, second by President Holly Cook, vote unanimous, to approve the January 20, 2021 Regular Meeting Minutes as presented. President Holly Cook presented the January 27, 2021 Memorandum of Executive Session for approval. Motion by Katrina Asher, second by President Holly Cook, vote unanimous, to approve the January 21, 2021 Memorandum of Executive Session as presented.
- II. Approval of Claims 01/21/2021 – 02/24/2021 Motion by Katrina Asher, second by President Holly Cook, vote unanimous, to approve Claims 01/21/2021 – 02/24/2021 as presented.

Approval of Payroll 01/21/2021 – 02/24/2021. Motion by Katrina Asher, second by President Holly Cook, vote unanimous, to approve Payroll 01/21/2021 – 02/24/2021 as presented.
- III. Old Business
 - A. COVID-19 Grant – Katrina Asher gave an update on the COVID-19 Grant and reported that the second food distribution for the residents of Roachdale would be tomorrow. The event was originally scheduled for February 18th and was moved due to the weather. President Holly Cook asked if we could get more expensive items and Katrina Asher responded that we could, but the boxes would be smaller. Katrina Asher explained that we are not allowed to spend more than \$5,000.00 per month and she had checked on getting meat for the boxes, however, that would take a large portion of the \$5,000.00. Grant Administrator Mike Kleinpeter stated that we were granted an extension from OCRA until October 2021 with monthly food distributions. Mike Kleinpeter explained that part of the grant gave permission to purchase a commercial freezer and a commercial refrigerator up to \$6,000.00 for the

Roachdale Christian Church food pantry as outlined in the grant. Mike Kleinpeter stated after reaching out to several vendors, he had decided to order the commercial freezer and commercial refrigerator from Restaurant Utopia for a total cost of \$5,811.00, which also includes shipping.

- B. Proposed Water/Wastewater Project and IDEM Agreed Order – President Holly Cook stated that the Council had discussed doing a scaled down version of the televising and cleaning that had been presented, however, she feels that the Council needs more information and feels that we should delay applying for an OCRA grant until the November 2021 grant cycle since it is not realistic to apply in May. President Holly Cook stated that she felt Midwestern Engineers need to expand the current PER they are preparing to also include the televising and cleaning. President Holly Cook asked what funding options are available for the project. Mike Kleinpeter presented an OCRA scoresheet and explained the process. Mike Kleinpeter stated that he felt we would have a competitive project. President Holly Cook stated that the delay does not mean we are not going to do the project she is just saying we need more information. Debbie asked what the preliminary costs of the project would be that the Town would need to pay out of their funds. President Holly Cook asked Derreck Wiggins from Midwestern Engineers to gather additional information and send it for review prior to the April Town Council meeting.
- C. Town Website – Katrina Asher stated that she has someone that will help her with updating the Town website.
- D. Community Crossings Update – Debbie stated that the bid opening will be held at the March 17th Town Council meeting.

IV. New Business

There was no new business.

- V. Public Comment Time – Tammy Eldridge stated that there is a drain issue in front of her house that was caused when the previous drain was moved and causing the water to now not drain properly. Superintendent Miller stated that the drain was put in prior to his employment with the Town and he agrees that it was not put in the correct spot. Superintendent Miller has this planned as a Spring project and is going to put the drain back in the original location. Jim Cromwell asked if the Council was going to increase to five members. Katrina Asher stated as discussed at a prior Council meeting that this has to be done as a referendum at an election. President Holly Cook stated that she will follow up with Town Attorney Dave Peebles to get the timeline for adding it as a referendum.
- VI. Town Marshal Report – Marshal Lepine presented his monthly report and reported that the new Deputy Marshal and Reserve Deputies are all doing a good job. Marshal Lepine presented a list of training opportunities and explained what each training would include. The first training on the list was for the entire Police Department to attend the Indiana Marshal Association Conference April 2nd – 3rd in Indianapolis at a total cost of \$480.00. Motion by Katrina Asher, second by President Holly Cook, vote unanimous, to approve the Indiana Marshal Association

Conference for all of the Police Department. The second training presented was the Taser Instructor Course March 8th in Clarksville with a cost of \$375.00. Katrina Asher stated that she would prefer that Adrian attend and then train the other officers. Motion by Katrina Asher, second by President Holly Cook, vote unanimous, to send Marshal Lepine to the Taser Instructor Course on March 8th for a total cost of \$375.00. The third training presented was for Verbal De-Escalation and Crisis Communication Skills March 9th – March 10th in Indianapolis. Marshal Lepine stated that he would like to send Deputy Rachel Coe or another officer to the training. Motion by Katrina Asher, second by President Holly Cook, vote unanimous, to send one of the officers to the Verbal De-Escalation and Crisis Communication Skills training. The fourth training was for Tactical Medical/Tactical Combat Casualty Care May 30th – June 2nd in Rushville. The Tactical Medical is \$750.00 per person and the Tactical Combat Casualty Care is \$400.00 per person. Marshal Lepine stated that lodging and meals are included. Marshal Lepine said that he would like for the Council to review the information before making a decision. Marshal Lepine stated that since he is already an EMT, he would like to send Reserve Deputies Owen Richardson and Jay Thompson to the training. Debbie asked Marshal Lepine if he thought Bainbridge would be willing to split the costs for Reserve Deputy Richardson since he is part of their Police Department too. Marshal Lepine stated that he would check with them. President Holly Cook stated that the Council would review the information for the Tactical Medical/Tactical Combat Casualty Care and discuss it at the March 17th Town Council meeting. Marshal Lepine stated that he had discussed alleys with Superintendent Miller and they both questioned if the Town needed to maintain all of the alleys in town. Katrina Asher stated that that is a good question for Attorney Peebles and President Holly Cook said that she would contact him.

- IX. Town Superintendent Items – Superintendent Miller reported that there are issues with the north well and had Troy Elless, UMAC explain what the issue is. Troy Elless reported that the water tower overflowed because the north well (well #2) is not shutting off. After investigation, it was discovered that the well has a whole in it. Troy Elless stated that he had contacted Peerless Midwest and they had isolated the problem and said that the pump needs to be pulled and the control valves updated. Quotes were presented from Peerless Midwest for pulling and replacing the complete pump setting with labor and material for a total cost of \$13,169.00 and for installation, testing and training of the VFD for a total cost of \$11,162.00. Motion by President Holly Cook, second by Katrina Asher, vote unanimous, to have Peerless Midwest proceed with the repairs as quoted. Troy Elless also reported that we need to get a new pump and winch at the Wastewater Treatment Plant with a cost of \$980.90 and stated that Town employees can install it. Motion by Katrina Asher, second by President Holly Cook, vote unanimous, to purchase the new pump winch. Superintendent Miller stated that the recent winter storm had caused an ice build up on the back of the Community Building and as a result the gutter, fascia and soffit had been damaged. Superintendent Miller presented a quote from Roachdale Building Supplies for labor and materials at a total cost of \$1,266.43. Superintendent Miller stated that he has an additional quote that he was waiting on and asked that the Council approve a do not exceed amount for the project. Motion by President Holly Cook, second by Katrina Asher, vote unanimous, to do the repairs at the Community Building at an amount not to

exceed \$1,300.00. Superintendent Miller reported that he is continuing with his wastewater certification classes and training and Levi Chinn is continuing with his water certification classes and training. The Council recognized the Town employees for doing a good job on the snow removal during the recent heavy snow.

- X. Clerk – Treasurer Items – Debbie presented an adjustment for \$689.46 and stated that the customer had had a huge water leak. Motion by President Holly Cook, second by Katrina Asher, vote unanimous, to approve the adjustment as presented. Katrina Asher thanked Debbie for doing a good job of keeping the Council and customers updated during the recent gas crisis. Debbie reported that her, Marshal Lepine, Superintendent Miller and Levi Chinn had recently done a two-hour webinar on how to handle a natural gas emergency if one would occur. Debbie asked if the Council would consider doing Community Cleanup Days the weekend of May 16th and the Council was in agreement. Superintendent Miller stated that the Town employees will pick up from residents on Friday, May 14th in order to avoid overtime.

XI. Items from Town Council Members

Holly Cook – No items.

Katrina Asher – Katrina Asher asked Debbie was the status was on processing charge card payments and Debbie responded that she is continuing to try to resolve the internet issues in the office before proceeding further.

Motion by President Holly Cook, second by Rick Miles Jr, vote unanimous, to adjourn the meeting at 8:21 p.m.

TOWN COUNCIL:



Holly Cook, Council President



Katrina Asher, Council Member

 - ABSTAIN

Rick Miles Jr, Council Member

Attest



Debbie Sillery, Clerk Treasurer