

**Town of Roachdale**  
Roachdale Community Building; 204 N Indiana Street, Roachdale, IN 46172  
March 14, 2024 Town Council  
Special Meeting Minutes

The Roachdale Town Council held a Special Meeting on Thursday, March 14, 2024, 7:00 p.m. at the Roachdale Community Building, 204 N Indiana Street, Roachdale, IN.

President Zach Bowers called the Special Meeting to order after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Council Members Present: Zach Bowers, Mark Ketchem, Paul Wireman

Council Members Absent: none

Also Present: Clerk-Treasurer, Deputy Marshal, Town Attorney

Guests Present: Bill Watts, Troy Elless

I. Old Business

- A. Wastewater Project Update – Troy Elless, UMAC, reported that the cleaning is almost done, point repairs will be completed soon and the work at the Wastewater Treatment Plant should begin mid- April.  
The pipe deflection that needs to be done across from Casey’s was discussed and it was decided since it is not an emergency it will be completed after the project is completed. Troy asked about the work that needs to be done at the building at the Wastewater Treatment Facility which will include running a new water line, removing and blocking the window, tuck pointing the corner and setting a sump pump.  
Motion by Mark Ketchem, second by Paul Wireman, vote unanimous, to allow Troy Elless to get quotes not to exceed \$5,000 for the work at the building at the Wastewater Treatment Facility.  
Troy presented a quote for a motor for the blower at the Wastewater Treatment Plant from BL Anderson for \$7,114.39 for the motor and \$680 for installation.  
Motion by Mark Ketchem, second by Paul Wireman, vote unanimous, to approve the blower purchase and installation from BL Anderson for a total cost of \$7,794.39.
- B. ECO Infrastructure Reimbursement – Town Attorney David Peebles will draft a Memorandum of Understanding between the Town of Roachdale and North Putnam Community School Corporation to be reviewed by President Zach Bowers and then mailed certified to Assistant Superintendent Rodney Simpson for their review.
- C. Community Crossings Matching Grant Program – President Zach Bowers explained the program and stated that Scott Siple, Midwestern Engineers, will be present at the March 21, 2024 Town Council Meeting to make a presentation and answer any questions. President Zach Bowers stated that the Town has used Midwestern Engineers in the past for the CCMG and recommends that we continue to use them.
- D. Town Office Sewer Repairs – President Zach Bowers stated that Debbie will try to get another quote for the repairs. President Zach Bowers stated that there are concerns about the Town Office during the repairs due to the nature of the repairs and Debbie will contact OCRA to see

if she will be allowed to go ahead and move the office to the Community Building ahead of schedule.

- E. Generators – Debbie stated that she has been contacted by Buckeye and someone will be coming out to give quotes and she will also be contacting Houston for additional quotes.
- F. Maintenance Operations Coordinator Position – President Zach Bowers stated that he posted the position on Indeed on Saturday and received several resumes and has sent several applications to be completed and returned.

II. Property Cleanups -

Town Attorney Peebles will file a Nuisance lawsuit and an Unsafe Building order for the 3 mobile homes owned by Robert Williams at 209 E South Street, an Unsafe Building Order for the garage owned by Mitchell and Barbara Scott at 5 E Forest Home Street, file a nuisance lawsuit against Sanford and Johanna Horn at 304 E Columbia Street and file a motion for a compliance hearing on the pending lawsuit judgment against Kristin Stein 13 N Main Street and move forward with the current Unsafe Building Order for the Grocery Store. After discussion, Town Attorney Peebles will be refiling the nuisance lawsuit against the Grace and Charles Ring property at 205 N Walnut Street.

Deputy Marshal Bryson Tash will serve a notice to James Cody 200 E Washington Street and stated that he will also serve warnings beginning next week. President Zach Bowers also confirmed with Deputy Marshal Bryson Tash that the council has requested updated pictures of the above mentioned properties for the March 21, 2024 Town Council Meeting.

Deputy Marshal Tash stated that he served an ordinance violation warning at 603 N Indiana Street for a violation of chickens and ducks and said that Jonathan Nail stated that he doesn't agree with the warning and wants to come to the Council meeting on the 21<sup>st</sup> to voice his concern about the ordinance not allowing livestock.

III. Clerk-Treasurer Items

Debbie presented adjustments totaling \$215.74 for approval. Motion by President Zach Bowers, second by Mark Ketchem, vote unanimous, to approve adjustments totaling \$215.74 as presented.

Debbie presented the 2023 Annual Financial Report that was filed in Gateway and emailed to the Council and the 2023 Cash & Investments Combined Statement that was published in the Banner Graphic and emailed to the Council.

Debbie reminded Mark and Paul that they still need to complete their required Internal Controls Training that is required by the State Board of Accounts.

IV. Council Member Items

Paul Wireman – No items.

Mark Ketchem – Mark asked about the old fertilizer plant on Railroad Street and stated that the building is in bad shape and there is also an issue with weeds and overgrown bushes. Debbie stated that someone had also called about the building earlier in the week and she had told them to contact Lisa Ziener. President Zach Bowers stated that he thought the County would inspect the building as part of the UDO.

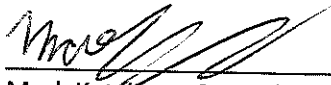
President Zach Bowers – No items.


Town Attorney Peebles asked about the BZA and President Zach Bowers stated that he needs to do one more executive order as president appointing another member to the BZA.

Motion by Zach Bowers, second by Mark Ketchem, vote unanimous, to adjourn the meeting at 7:54p.m.

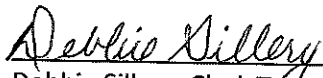
TOWN COUNCIL:

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J Zachary Bowers, Council President

  
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Mark Ketchem, Council Member

  
\_\_\_\_\_  
Paul Wireman, Council Member

Attest

  
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Debbie Sillery, Clerk Treasurer