

Town of Roachdale
Roachdale Community Building; 204 N Indiana Street, Roachdale, IN 46172
May 22, 2025 Town Council
Regular Meeting Minutes

The Roachdale Town Council held their regularly scheduled monthly meeting on Thursday, May 22, 2025 7:00 p.m. at the Roachdale Community Building, 204 N Indiana Street, Roachdale, IN.

President Zach Bowers called the monthly meeting to order after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Council Members Present: President Zach Bowers, Amanda Newcomer, Paul Wireman

Council Members Absent: None

Also Present: Clerk-Treasurer, Town Marshal, Deputy Town Marshal, Town Attorney

Guests Present: Tonya Bowers, Belinda Wireman, Alisha Donaldson

- I. Wastewater Project Update – Troy Elless, UMAC, reported that the new EQ basin is working but is not online due to safety concerns since the fence has not been completed. The fence subcontractor for Mitchell & Stark should be on site next week to install the fencing.
President Zach Bowers stated that Derick Wiggins, Midwestern Engineers had sent an email reporting that the only other remaining work at the plant as far as he knows there is an I/O card for the blower controls that needs to be installed for the new plant controls to be complete.
Troy Elless stated that he had asked about a check valve being put in as safety measure and President Zach Bowers presented a quote from Mitchell & Stark Construction in the amount of \$4,081.25 to add a check valve.
Debbie asked if we had money in SRF to pay for the valve and President Zach Bowers stated that we did.
Motion by President Zach Bowers, second by Paul Wireman, vote unanimous, to approve the quote in the amount of \$4,081.25 from Mitchell & Stark for the check valve as presented.
 - A. Pay Applications
No pay applications were presented.
- II. Community Crossings Update – President Zach Bowers gave an update on the CCMG project.
- III. Potential Water Project – President Zach Bowers stated that Derick Wiggins had reported that he hasn't heard anything regarding the PER that was submitted to IFA/SRF. Derick Wiggins reported that he did discuss adding a mixing system to the water tower as part of the project scope with Troy Elless and an amendment can be done to the PER in the near future. It was stated that a public meeting will need to be done for the PER that was submitted.
- IV. Approval of Minutes
 - A. April 17, 2025 Regular Meeting Minutes
 - B. May 22, 2025 Memorandum of Executive Session
President Zach Bowers presented the April 17, 2025 Regular Meeting Minutes and the May 22, 2025 Memorandum of Executive Session for approval.

Motion by Paul Wireman, second by Amanda Newcomer, vote unanimous, to approve the minutes as presented.

V. Approval of Claims

- A. April 18, 2025 – May 22, 2025 Claims – President Zach Bowers presented claims for April 18, 2025 – May 22, 2025 for approval.

Motion by Paul Wireman, second by Amanda Newcomer, vote unanimous, to approve claims for April 18, 2025 – May 22, 2025 as presented.

- B. April 18, 2025 – May 22, 2025 Payroll - President Zach Bowers presented payroll for April 18, 2025 – May 22, 2025 for approval.

Motion by Paul Wireman, second by Amanda Newcomer, vote unanimous, to approve payroll April 18, 2025 – May 22, 2025 as presented.

- VI. April 2025 Bank Reconciliation – President Zach Bowers presented the April 2025 Bank Reconciliation for approval as prepared by Suzy Bass, Local Government Services, as part of our internal control.

Motion by Paul Wireman, second by Amanda Newcomer, vote unanimous, to approve the April 2025 Bank Reconciliation as presented.

- VII. Public Comment Time – Belinda Wireman stated that on June 28th the Roachdale Hardware will be having their 125th Anniversary Celebration with vendor demos, live music, food, pedal tractor pulls and more, and they would like to request on Meridian Street the alley at the Post office to Washington Street be closed beginning at 4PM Friday, June 27th to midnight on Saturday, June 28th and the alley at the VFW 6AM to midnight Saturday, June 28th. Belinda Wireman also requested on Washington Street that it be closed from Meridian Street east to the alley by the Funeral Home Saturday, June 28th 6AM to midnight.

Motion by President Zach Bowers, second by Amanda Newcomer, Paul Wireman abstained, motion passed, to grant the street closures as presented.

Alisha Donaldson stated that on May 1st her dogs got loose and did not have tags. Marshal Adrian Lepine gave her 48 hours to get tags for her dogs, and she got tags from another source with her name and phone number on the tags. Debbie stated that she told Alisha she had to purchase the dog tags at the Town Office and they would be \$10 per dog per Town Ordinance. President Zach Bowers read from the Code of Ordinances 91.6 regarding licensing of dogs. Marshal Lepine stated when he issued Alisha the citation he would void the \$100 citation if she went to the Town Office and got the tags within 48 hours. Marshal Lepine stated she then came to him and told him that she got her dog tags at Walmart and he told her she would have to ask the Council if they would approve the tags. President Zach Bowers explained that it is no different than dealing with the DMV and their requirements. Paul Wireman stated that the purpose of the ordinance is that it is just not a tag, but the town also needs the information in the event that the dog is loose and that way they know who the owner is. Debbie stated that she sends an alert out as soon as the tags are available at the beginning of every year and a message is put on the bills in January and February as well.

Motion by President Zach Bowers, second by Paul Wireman, vote unanimous, to void the ticket as long as all tags are obtained for all dogs by 4:30 p.m. on May 27th.

VIII. Old Business

- A. Community Cleanup Days – President Zach Bowers stated that the Town has been spending \$6,000 two times a year to rent 15 30-yard dumpsters for each event. The Council were in agreement that they like the idea of Community Cleanup Days but agree that we need to figure

out a way to police it better since we have people from out of town using the dumpsters. President Zach Bowers stated that we need to wait until fall to have the Community Cleanup Days when we have a better plan and a better idea on our finances to decide on how many dumpsters to get.

- B. Streaming and Recording of Public Meetings – President Zach Bowers stated that all public meetings will need to be streamed and recorded beginning July 1st. Town Attorney Dave Peebles stated Ladoga uses a laptop on a folding chair and the recording is on You Tube and Waynetown has used the AV crew from Western Boone High School and has put a little more into theirs. President Zach Bowers will get a dedicated device to be used only for public meetings.

IX. New Business

- A. Putnam County Commissioners ARPA Donation to Community Center – President Zach Bowers stated that the Putnam County Commissioners had leftover ARPA funds and they are donating \$5,000 to the Community Center.

Motion by Paul Wireman, second by Amanda Newcomer, vote unanimous, to accept the Putnam County Commissioners \$5,000 ARPA donation to the Community Center.

- B. Putnam County Board of Zoning Appeals Appointment – President Zach Bowers stated that the Council needs to make their own appointment even though the County does our zoning. President Zach Bowers explained that the Council could take letters of interest and then interview but he would be in favor of reappointing Raymond McCloud since he has been a very good steward of taking care of Putnam County.

Motion by President Zach Bowers, second by Amanda Newcomer, vote unanimous, to appoint Raymond McCloud as the Town of Roachdale's appointee to the Putnam County Board of Zoning Appeals.

X. Property Cleanups

Marshal Lepine and Town Attorney Peebles gave the following property updates:

Trevor Ring – Town Attorney Peebles stated this is a zoning violation for a small engine business can be amended if it is now at a different location. President Zach Bowers stated if we need to move forward on nuisance for the property at 205 N Walnut we will need to start over.

304 E Columbia Street – court date August 11th

209 E South Street – no court date.

600 N Indiana – property is being worked on.

209 E Washington Street – President Zach Bowers asked when the last time they were served and Town Attorney Peebles stated we need a court date.

308 E Forest Home Street – Attorney Peebles stated he dropped the ball on the garage on an Unsafe Building notice. The Council can ask for repair of the garage and If it is not repaired, then it needs to be demolished.

Marshal Lepine asked if the Council was going after Sanford Horn for his property being a salvage yard and President Zach Bowers stated it is part of the nuisance order.

Marshal Lepine stated all other properties have had progress made that were on his list. Attorney Peebles asked if we should give a standing order to mow on properties that are a continued problem and stated he will check to see what we need to do.

308 E Forest Home Street – truck is still full of trash, need to set trash out and have truck towed.

4 N Main Street – slow improvement being made, most of the scrap is on the trailer, need to follow up.

XI. Town Marshal Report

Marshal Lepine presented his monthly report. Marshal Lepine stated that former Deputy Dave McIntosh is interested in the Reserve position and President Zach Bowers asked if he was aware of the Senate Act that went into effect regarding Reserves July 1, 2023 and Marshal Lepine stated that he was not since that was after he had resigned. He will review the law regarding reserves and present the position at the June Council meeting.

Marshal Lepine stated that all of the fleet have been serviced and the Taurus repairs have been completed.

The \$2500 donation from the Putnam County Commissioners for K9 Teeko was received.

Marshal Lepine reported that K9 Handler Bryson Tash, K9 Teeko, and himself had visited Roachdale Elementary and the Girl Scouts and had done a demonstration with K9 Teeko.

Marshal Lepine stated that K9 Handler Tash had received 2 ballistic vests and trauma kits from Invested K9s for K9 Teeko.

Marshal Lepine stated that the Safe Summer event will be on June 7th from 4-8 at the park.

XII. Maintenance Operations Coordinator Report

President Zach Bowers gave the Maintenance Operations Coordinator report in Mark Ketchem's absence and reported the following:

The painting at the park has started and should be completed by May 30th.

A substantial walk through of the wastewater project is planned for the middle of next week.

The road and concrete work are completed on the CCMG project with a potential punch list upon the final walk through.

The parts are in for the water meter project for Muse's building and the project should be able to be completed by May 30th time depending.

Working with UMAC on getting quotes for other additional water meter replacements as they will require more work such as concrete and asphalt during relocation.

Planning for hydrant flushes to be started the first part of June.

Got the estimate for signage for Indiana as well as Oak Street with an estimated price of \$3,000.

President Zach Bowers stated that he thought we could get the signs at a cheaper cost.

President Zach Bowers stated that the tornado siren is not functioning. The antenna has gone bad, and the control box board is bad. The cost of repair is \$5,175 and the cost of a new siren is \$40,262.

Debbie will see how old the current siren is and will see if there is any type of grant available to help get a new siren.

XIII. Clerk-Treasurer Items – Debbie presented adjustments totaling \$392.04 for approval.

Motion by President Zach Bowers, second by Paul Wireman, vote unanimous, to approve adjustments total \$323.60 as presented.

Debbie gave an update on the new Town Office that will be going in the Community Building.

XIV. Items from Town Council Members


Amanda Newcomer – Amanda Newcomer stated that Marshal Lepine has been going through a lot and has still been doing a good job. Amanda Newcomer stated that Mark Ketchem has been doing a lot and has been doing a good job.

Paul Wireman – No items

President Zach Bowers – Motion by President Zach Bowers, second by Paul Wireman, vote unanimous, to move the June 19th meeting to June 18th at 7:00 p.m.

Motion by President Zach Bowers, second by President Paul Wireman, vote unanimous, to adjourn the meeting at 8:37 p.m.

TOWN COUNCIL:



J Zachary Bowers, Council President

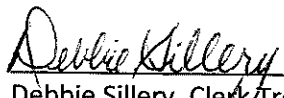


Amanda Newcomer, Council Member



Paul Wireman, Council Member

Attest



Debbie Sillery, Clerk/Treasurer