

**TOWN OF ROACHDALE  
SPECIAL MEETING MINUTES  
August 9, 2023**

The Roachdale Town Council held a Special Meeting on Wednesday, August 9, 2023, 4:00 p.m. at the Roachdale Community Building, 204 N Indiana Street, Roachdale, Indiana.

President Rick Miles Jr called the Special Meeting to order at 4:00 p.m. after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present

Council Members Present: President Rick Miles Jr, Holly Cook, Katrina Asher

Council Members Absent: None

Guests Present: None


- I. Work Session – Employee Handbook. Town Council members reviewed and discussed the proposed employee handbook prepared by New Focus HR, LLC. The proposed changes will be submitted to New Focus HR, LLC and the handbook will be adopted at a future Town Council meeting.

Motion by President Rick Miles Jr, second by Katrina Asher, vote unanimous, to adjourn the meeting at 6:00 p.m.

TOWN COUNCIL:

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Rick Miles Jr, Council President

  
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Katrina Asher, Council Member

  
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Holly Cook, Council Member