

**Town of Roachdale**  
Roachdale Community Building; 204 N Indiana Street, Roachdale, IN 46172  
October 17, 2024, Town Council  
Regular Meeting Minutes

The Roachdale Town Council held their regularly scheduled monthly meeting on Thursday, October 17, 2024 7:00 p.m. at the Roachdale Community Building, 204 N Indiana Street, Roachdale, IN.

President Zach Bowers called the monthly meeting to order after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Council Members Present: President Zach Bowers, Paul Wireman, Amanda Newcomer

Council Members Absent: None

Also Present: Clerk-Treasurer, Deputy Marshal, Maintenance Operations Coordinator, Town Attorney

Guests Present: Tonya Bowers, Jim Cromwell, Brent Wireman, Lauren Ruark, David Ruark

2025 Budget Adoption – Motion by President Zach Bowers, second by Paul Wireman, vote unanimous, to adopt the 2025 Budget as presented.

- I. Wastewater Project Update – Scott Siple, Midwestern Engineers, gave an update on the project and stated that Division I, Collection System, has had all lining done with the exception of a small section on South Street and Walnut Street which was removed from the project. Scott Siple stated that the checklist for Division I has been prepared and completed. Scott Siple gave an update on Division II and stated that the concrete slab in the bottom of the EQ basin looks good and the bottom area has been regraded and used to make a berm. It was reported that the pour for the sidewalls will be done within the next two weeks and the iron workers should be here tomorrow or next week and it is anticipated that the steel will be here in mid November. Scott Siple stated that Division I came in under bid and asked if the Council wanted to put the work for South Street and Walnut Street back in and stated that Troy needs a valve replaced and that will require a change order. No action was taken at this time.
  - A. Pay Applications  
Scott Siple presented pay application #19 in the amount of \$20,525 from Midwestern Engineers to be paid from SRF funds, pay application #20 in the amount of \$115,640 from Mitchell and Stark to be paid from SRF funds, pay application #21 to Miller Pipeline in the amount of \$722,276.39 will be a split payment with \$221,225 from SRF funds and \$501,051 to be paid from OCRA Grant funds which will use all remaining OCRA Grant funds. SRF requires that we round to the nearest dollar when processing payment.  
Motion by President Zach Bowers, second by Paul Wireman, vote unanimous, to approve the pay applications as presented.
- II. Approval of Minutes
  - A. September 19, 2024 Memorandum of Executive Session
  - B. October 10, 2024 Memorandum of Executive Session
  - C. October 10, 2024 Special Meeting Minutes
  - D. October 17, 2024 Memorandum of Executive Session

President Zach Bowers presented the September 19, 2024 Memorandum of Executive Session, the September 10, 2024 Memorandum of Executive Session, the October 10, 2024 Special Meeting Minutes and the October 17, 2024 Memorandum of Executive Session for approval. Motion by Paul Wireman, second by Amanda Newcomer, vote unanimous, to approve the minutes as presented.

- III. Approval of Claims 09/20/2024 – 10/17/2024. President Zach Bowers presented claims for 09/20/2024 -10/17/2024 for approval.  
Motion by Paul Wireman, second by Amanda Newcomer, vote unanimous, to approve claims 09/20/2024 – 10/17/2024 as presented.  
Approval of Payroll – 09/20/2024 – 10/17/2024. President Zach Bowers presented payroll for 09/20/2024 – 10/17/2024 for approval.  
Motion by Paul Wireman, second by Amanda Newcomer, vote unanimous, to approve payroll 09/20/2024 – 10/17/2024 as presented.
- IV. September 2024 Bank Reconciliation – President Zach Bowers presented the September 2024 Bank Reconciliation for approval as prepared by Suzy Bass, Local Government Services, as part of our internal control.  
Motion by Paul Wireman, second by Amanda Newcomer, vote unanimous, to approve the September Bank Reconciliation as presented.
- V. Public Comment Time – Public comment time was provided, however, now comments were made.
- VI. Old Business
  - A. Survey of Town Properties – Maintenance Operations Coordinator Mark Ketchem stated that two of the companies that he reached out to did not provide an actual quote but gave him prices. Maintenance Operations Coordinator Ketchem stated that ASA Land Surveying gave a quote for \$17,000 with a 3-5 month timeframe before they would be able to complete the work. Deck Surveying gave an estimate of \$10,000 - \$12,000 to complete the surveying and Kruse surveying gave an estimate of \$5,000 per parcel for a total of \$30,000 to complete the surveying.  
Motion by President Zach Bowers, second by Paul Wireman, vote unanimous, to approve Deckard Surveying at a total cost not to exceed \$12,000 upon presentation of a formal proposal.  
If Maintenance Operations Coordinator Ketchem gets a lower proposal it will be revisited.
  - B. INDOT Detour Letter Update – President Zach Bowers stated that he spoke to INDOT and got the verbiage in the letter changed from stating that the reimbursement for any damages would be paid to Putnam County to they will now be paid to the Town of Roachdale. President Zach Bowers stated the letter has now been signed and returned to INDOT.
- VII. New Business  
There was no new business.
- VIII. Property Cleanups

Town Attorney Dave Peebles stated that a lawsuit has been filed for the Robert Williams trailers on South Street and a hearing date has been set for October 28<sup>th</sup> for the Kristin Stein property.

IX. Town Marshal Report

President Zach Bowers stated that he had received the Marshal's report via email from Marshal Ty Burks.

Debbie stated that she wanted to recognize Deputy Marshal Bryson Tash and Reserve Officer Anthony Taylor for their work on an arrest involving a potential child predator.

Paul Wireman stated he wanted to recognize Deputy Marshal Tash for his recent work on a high speed chase.

X. Maintenance Operations Coordinator Report

Maintenance Operations Coordinator Ketchem reported that the gate company has notified him that the new gates at the Plant will be installed November 9<sup>th</sup> and 11<sup>th</sup>. President Zach Bowers stated that Maintenance Operations Coordinator Ketchem needs to notify them that employees are off both of those days since the 9<sup>th</sup> is a Saturday and the 11<sup>th</sup> is a holiday.

Maintenance Operations Coordinator Ketchem presented the following list of surplus items:  
2007 John Deere riding lawn mower 720 estimated value \$500 – leaks fluid and has transmission issues.

1997 Ford F350 estimated value \$1,000 – motor is bad and body is in rough shape.

1997 Yamaha golf cart estimated value scrap value – major electrical issues.

Motion by President Zach Bowers, second by Paul Wireman, vote unanimous to declare all 3 items as surplus and to authorize the Council President to sign the resolution and title as prepared by Town Attorney Peebles if someone buys the vehicle.

Maintenance Operations Coordinator Ketchem stated the Dollar General has had all utilities completed.

Maintenance Operations Coordinator Ketchem reported that drains are being monitored for leaf buildup.

Maintenance Operations Coordinator Ketchem presented updated quotes for the backhoe and for a lift.

Motion by President Zach Bowers, second by Paul wireman, vote unanimous, to purchase a backhoe from McAllister/Cat at a total cost of \$149,850 to be paid from the Gas fund.

XI. Clerk-Treasurer Items

Debbie presented adjustments totaling \$615.76 for approval.

Motion by Paul Wireman, second by Amanda Newcomer, vote unanimous, to approve the adjustments totaling \$615.76 as presented.

Debbie stated that she would like the Council to consider increasing the fees for utility reconnects in the future if a customer is disconnected for nonpayment.

XII. Items from Town Council Members

Amanda Newcomer – No items.

Paul Wireman – No items.


President Zach Bowers – Motion by President Zach Bowers, second by Paul Wireman, vote unanimous, to terminate Tywuan Burks effective immediately as Roachdale Town Marshal.

Motion by President Zach Bowers, second by Paul Wireman, vote unanimous, to appoint Deputy Marshal Bryson Tash Interim Town Marshal effective immediately with a \$3.00 pay increase starting with the payroll that begins October 18, 2024.

Motion by President Zach Bowers, second by Paul Wireman, vote unanimous, to change the November 21, 2024 Council Meeting to Monday, November 25, 2024.

Motion by Paul Wireman, second by President Zach Bowers, vote unanimous, to adjourn the meeting at 7:49 p.m.

TOWN COUNCIL:

  
\_\_\_\_\_  
J Zachary Bowers, Council President

  
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Amanda Newcomer, Council Member

  
\_\_\_\_\_  
Paul Wireman, Council Member

Attest

  
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Debbie Sillery, Clerk Treasurer