

Town of Roachdale
Roachdale Community Building; 204 N Indiana Street, Roachdale, IN 46172
May 17, 2023 Town Council
Regular Meeting Minutes

The Roachdale Town Council held their regularly scheduled monthly meeting on Wednesday, May 17, 2023 6:00 p.m. at the Roachdale Community Building, 204 N Indiana Street, Roachdale, IN.

President Rick Miles Jr called the monthly meeting to order after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Council Members Present: Rick Miles Jr, Katrina Asher, Holly Cook

Council Members Absent: None

Clerk-Treasurer, Town Utility Laborer, Town Attorney

Guests Present: Jim Cromwell, Brent Wireman

- I. Approval of Minutes – April 19, 2023 Regular Meeting Minutes. President Rick Miles Jr presented the April 19, 2023 Regular Meeting Minutes for approval. Motion by Holly Cook, second by Katrina Asher, vote unanimous, to approve the April 19, 2023 Regular Meeting Minutes as presented.
Approval of Minutes – May 15, 2023 Memorandum of Executive Session. President Rick Miles Jr presented the May 15, 2023 Memorandum of Executive Session for approval. Motion by Holly Cook, second by Katrina Asher, vote unanimous, to approve the May 15, 2023 Memorandum of Executive Session as presented.
- II. Approval of Claims 04/20/2023 – 05/17/2023. Motion by Holly Cook, second by Katrina Asher, vote unanimous, to approve Claims 04/20/2023 – 05/17/2023 as presented.
Approval of Payroll 04/20/2023 – 05/17/2023. Motion by Holly Cook, second by Katrina Asher, vote unanimous, to approve Payroll 04/20/2023 – 05/17/2023 as presented.
- III. Approval of April 2023 Bank Reconciliations and Financial Statements
President Rick Miles Jr presented the April 2023 Bank Reconciliations and Financial Statements as prepared by Suzy Bass, Local Government Services, as part of our Internal Control. Motion by Holly Cook, second by Katrina Asher, vote unanimous, to approve the April 2023 Bank Reconciliations and Financial Statements as presented.
- IV. Public Comment Time
Jim Cromwell presented a list of properties in his neighborhood and around town that need to be cleaned. Reserve officer Bryson Tash stated that he had served 11 cleanup notices this past week along with information on Community Cleanup Days and that most of the properties Jim Cromwell asked about were served.
- V. Old Business

- A. CCMG Update and Main Street Sidewalks – President Rick Miles Jr presented Change Order No. 01 to add an addition of 41sts of sidewalk (4ft wide) and 41sys subgrade treatment, type II under Item B Main Street to the DC Construction Services contract for the 2022-2 CCMG Street and Sidewalk Improvements project. Motion by Holly Cook, second by Katrina Asher, vote unanimous, to approve Change Order No. 01 to the 2022-2 CCMG Street and Sidewalk Improvements Project for a total additional cost of \$4,233.66.
- B. Property Cleanup Updates – Town Attorney Peebles presented an update on pending cases and when the next court dates would be.
- C. Plan Commission – tabled
- D. Duke Energy LED Street Lights Study Update – Motion by Motion by Holly Cook, second by President Rick Miles Jr, vote unanimous, to proceed with the Duke Energy Street Light Project. Motion by Holy Cook, second by Katrina Asher, vote unanimous, to proceed with the Duke Energy LED Street Lights Project.
- E. Tree Removal Quotes – President Rick Miles Jr presented the quotes for review but no decision was made.

VI. New Business

- A. Town Marshal Resignation – President Rick Miles Jr stated that Marshal Adrian Lepine resigned effective May 11, 2023. President Rick Miles Jr stated that an Executive Session will need to be scheduled to discuss the position. Motion by Rick Miles Jr, second by Holly Cook, vote unanimous, to advertise the Town Marshal and Town Superintendent positions.
 - B. Ordinance 02-2023 An Ordinance of the Town of Roachdale, Indiana Correcting the Map of It's Zoning Ordinance. President Rick Miles Jr presented and read Ordinance 02-2023. Motion by Holly Cook, second by Rick Miles Jr to approve Ordinance 02-2023 on all 3 readings as presented and read.
 - C. Ordinance 03-2023 An Ordinance to Establish the Town of Roachdale, Indiana as a Broadband Ready Community. President Rick Miles Jr presented and read Ordinance 03-2023. Motion by Holly Cook, second by Katrina Asher, vote unanimous, to approve Ordinance 03-2023 on all 3 readings as presented and read.
- VII. Deputy Town Marshal Report and New Property Cleanups – Reserve Officer Bryson Tash presented the report for the Deputy Town Marshal and stated that he will follow up with cleanup notices for properties that could not be served in person.
- VIII. Utility Items – Utility jobs duties were discussed. Motion by President Rick Miles Jr, second by Katrina Asher, vote unanimous, to advertise for mowing help at \$13 per hour and to not require the position to wear a Town uniform. Utility Laborer Mark Ketchem stated that AHW has a mower program that the Town should look into and it was requested that the information be presented at budget preparation time in order to have it included in the 2024 budget.
- IX. Clerk-Treasurer Items – Debbie stated that she mailed a copy of the flyer for Community Clean Up Days with all of the bills and had also sent a Reach Alert about it as well.

X. Items from Town Council Members

Holly Cook – no items

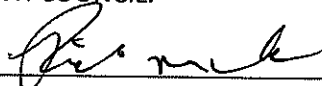
Katrina Asher – no items

President Rick Miles Jr – President Rick Miles Jr ask if we had received any complaints regarding the new LED lights being too bright at the Town Park and Debbie stated that she had not received any.

Motion by Katrina Asher, second by President Rick Miles Jr, vote unanimous, to require background checks on all new employees.

XI. Motion by Holly Cook, second by Katrina Asher, vote unanimous, to adjourn the meeting at 7:13 p.m.

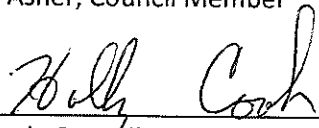
TOWN COUNCIL:



Rick Miles Jr, Council President



Katrina Asher, Council Member



Holly Cook, Council Member

Attest



Debbie Sillery, Clerk Treasurer