

**Town of Roachdale**  
Roachdale Community Building; 204 N Indiana Street, Roachdale, IN 46172  
August 16, 2023 Town Council  
Regular Meeting Minutes

The Roachdale Town Council held their regularly scheduled monthly meeting on Wednesday, August 16, 2023 6:00 p.m. at the Roachdale Community Building, 204 N Indiana Street, Roachdale, IN.

Holly Cook presided over the meeting in the absence of President Rick Miles Jr and called the monthly meeting to order after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Council Members Present: Katrina Asher, Holly Cook

Council Members Absent: Rick Miles Jr

Clerk-Treasurer, Town Superintendent, Town Marshal, Town Attorney

Guests Present: Kyle Crooks, Jim Cromwell, Larry Kersey, Leslie Herrick, Mark Ketchem, Brent Wireman, Austin Wireman, Zach Bowers, Paul Wireman, Billy Watts Sr

- I. 2024 Budget Hearing – Holly Cook opened the 2024 Budget Hearing and along with Debbie explained the 2024 Budget. Debbie stated that she had copies of the proposed budget if anyone wanted a copy. Holly Cook asked if there were any questions or comments on the budget and there were none. Motion by Katrina Asher, second by Holly Cook, vote unanimous, to close the 2024 Budget Hearing at 6:04 p.m.
- II. Wastewater Project Update – Holly Cook stated that the Town did not receive SRF funds and have applied to USDA and the SRF pool program for low interest loans and are still waiting for a response. If those funding sources fall through then the Town will seek a loan from one of the local banks.
- III. Community Crossings Matching Grant Update – Superintendent Nick Smith stated that he had done a walk thru earlier in the day with DC Construction and Scott Siple, Midwestern Engineers, and a punch list was created. Debbie stated that no payments would be made until the punch list is completed to the Town's satisfaction.
- IV. Approval of Minutes – July 26, 2023 Memorandum of Executive Session. Holly Cook presented the July 26, 2023 Memorandum of Executive Session for approval. Motion by Katrina Asher, second by Holly Cook, vote unanimous, to approve the July 26, 2023 Memorandum of Executive Session as presented.  
July 26, 2023 Regular Meeting Minutes – Holly Cook presented the July 26, 2023 Regular Meeting Minutes for approval. Motion by Katrina Asher, second by Holly Cook, vote unanimous, to approved the July 26, 2023 Regular Meeting Minutes as presented.  
August 9, 2023 Special Meeting Minutes – Holly Cook presented the August 9, 2023 Special Meeting Minutes for approval. Motion by Katrina Asher, second by Holly Cook, vote unanimous, to approve the August 9, 2023 Special Meeting Minutes as presented.

- V. Approval of Claims 07/27/2023- 08/16/2023. Holly Cook presented claims for 07/27/2023 – 08/16/2023 for approval. Motion by Holly Cook, second by Katrina Asher, vote unanimous, to approve claims 07/27/2023 – 08/16/2023 as presented.

Approval of Payroll 07/27/2023 – 08/16/2023. Holly Cook presented payroll for 07/27/2023 – 08/16/2023 for approval. Motion by Katrina Asher, second by Holly Cook, vote unanimous, to approve payroll 07/27/2023 – 08/16/2023 as presented.

- VI. July 2023 Bank Reconciliation – Holly Cook presented the July 2023 Bank Reconciliation for approval as prepared by Suzy Bass, Local Government Services as part of our internal control. Motion by Katrina Asher, second by Holly Cook, vote unanimous, to approve the July 2023 Bank Reconciliation as presented.

VII. Public Comment Time

Jim Cromwell asked if Barbara Scott was exempt from having her garage located at 5 E Forest Home that is falling down removed since she is a former Council member and Holly Cook and Katrina Asher both responded that she was not. Marshal Heath Kerns stated that she is on the list to be served tomorrow.

Zach Bowers asked about the status of the website and Katrina Asher stated that she had been going back and forth with the webmaster to get it up to date and minutes displayed correctly. Zach Bowers stated that the Town is paying a lot of money for nothing and had had ample time to get it updated.

VIII. Old Business

- A. Property Cleanup Updates – Marshal Kerns gave an update on properties that he has served and stated that he will be serving more tomorrow. Marshal Kerns stated that he will get in touch with IDEM concerning the Sandford Horn property located at 304 E Columbia for potential environmental violations.
- B. Wa-Pe-Ke-Way Chapter, National Society Daughters of the American Revolution Military Banner Request for 2024 – Motion by Katrina Asher, second by Holly Cook, vote unanimous, to continue with the Wa-Pe-Ke-Way Chapter, National Society Daughter of the American Revolution Military Banner program for 2024 and to investigate getting better brackets for the banners.

IX. New Business

- A. BZA Appointment – Attorney Peebles stated that the Town needs to add a 4<sup>th</sup> BZA member in order to keep the process moving. Motion by Holly Cook, second by Katrina Asher, vote unanimous, to appoint an additional person to the BZA with the appointment being Brent Wireman.
- B. Fall Property Cleanup Days – Motion by Katrina Asher, second by Holly Cook, vote unanimous, to set the days for the weekend of September 22<sup>nd</sup> – 24<sup>th</sup> and to get the same number of dumpsters as the past.

X. Town Marshal Report

Marshal Kerns presented his monthly report.

Marshal Kerns presented a request for Deputy Marshal Bryson Tash to attend Identifying Criminal Vehicles & Occupants training class in Newburgh, IN on November 13<sup>th</sup> at a cost of \$225.00. Motion by Katrina Asher, second by Holly Cook, to approve training for Deputy Marshal Bryson Tash to attend Identifying Criminal Vehicles & Occupants training class in Newburgh IN on November 13<sup>th</sup> at a cost of \$225.00. Holly Cook asked if there would be training for other officers and Marshal Kerns stated that there would be. Katrina Asher reminded Marshal Kerns that the Council has still not received the contact numbers for the Department and the schedule of when they are on duty.

XI. Town Superintendent Items

Superintendent Smith presented his monthly report.

Superintendent Smith stated hydrant flushing will be done September 11<sup>th</sup> and 12<sup>th</sup>.

Troy Elless, UMAC, presented a consulting services/LSLI agreement from Water Compliance Tech to complete the lead service line inventory as required by IDEM in the amount of \$500 for the first 5 hours and \$75.00/hour for additional hours greater than 5 hours. Motion by Katrina Asher, second by Holly Cook, vote unanimous to approve the consulting services/LSLI agreement with Water Compliance Tech as presented and approving President Rick Miles Jr to sign the agreement.

- XII. Clerk-Treasurer Items – Debbie presented adjustments totaling \$834.46 for approval. Motion by Holly Cook, second by Katrina Asher, vote unanimous to approve adjustments totaling \$834.46 as presented.

XIII. Items from Town Council Members

Katrina Asher – No items.

Holly Cook – Holly Cook gave an update on the Duke Energy LED project and stated that tickets have been submitted for lights that need to be adjusted.

Larry Kersey stated that he has concerns about cars speeding in front of the day care on Washington Street and stated that people are not stopping at the intersection of Main and Washington because the stop sign is hard to see. Larry Kersey stated that he has concerns about the street lights on Main Street, he thinks the LED lights are good but some adjustments need to be made. Larry Kersey complimented the Utility Department and stated that Nick and Josh are doing a good job and will get better with more time on the job. Larry Kersey also complimented Marshal Kerns and stated the he sees him patrolling a lot.

Debbie stated that she was approached by Lynn Scott who stated the Roachdale Elementary Student Council will be making a proposal at a future meeting to discuss a proposed dog park. They will contact Debbie when they are ready to be put on the agenda.

Motion by Katrina Asher, second by Holly Cook, vote unanimous, to adjourn the meeting at 6:39 p.m.

TOWN COUNCIL:

*Rick Miles*

Rick Miles Jr, Council President

*Katrina Asher*

Katrina Asher, Council Member

*Holly Cook*

Holly Cook, Council Member

Attest

*Debbie Sillery*

Debbie Sillery, Clerk Treasurer