

**Town of Roachdale**  
Roachdale Community Building; 204 N Indiana Street, Roachdale, IN 46172  
September 20, 2023 Town Council  
Regular Meeting Minutes

The Roachdale Town Council held their regularly scheduled monthly meeting on Wednesday, September 20, 2023 6:00 p.m. at the Roachdale Community Building, 204 N Indiana Street, Roachdale, IN.

President Rick Miles Jr and called the monthly meeting to order after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Council Members Present: Rick Miles Jr, Katrina Asher, Holly Cook

Council Members Absent: None

Clerk-Treasurer, Town Superintendent, Deputy Marshal, Town Attorney

Guests Present: Jim Cromwell, Scott Siple, Paul Wireman, Leslie Herrick, Shawn Kleinpeter, Mike Kleinpeter, Troy Elless

2024 Budget Adoption – Motion by President Rick Miles Jr, second by Katrina Asher, vote unanimous, to adopt the 2024 Budget as presented and to approve Ordinance 08-2023 An Ordinance for Appropriations and Tax Rates for the 2024 Budget.

Wastewater Project Update – Holly Cook stated that the Town did not receive SRF funds and have applied to USDA and the SRF pool program for low interest loans and are still waiting for a response. If those funding sources fall through then the Town will seek a loan from one of the local banks.

- I. Approval of Minutes – August 16, 2023 Regular Meeting Minutes. President Rick Miles Jr presented the August 16, 2023 Regular Meeting Minutes for approval. Motion by Holly Cook, second by Katrina Asher, vote unanimous, to approve the August 16, 2023 Regular Meeting Minutes as presented.  
August 21, 2023 Memorandum of Executive Session – President Rick Miles Jr presented the August 21, 2023 Memorandum of Executive Session for approval. Motion by Holly Cook, second by Katrina Asher, vote unanimous, to approve the August 21, 2023 Memorandum of Executive Session as presented.  
August 25, 2023 Memorandum of Executive Session – President Rick Miles Jr presented the August 25, 2023 Memorandum of Executive Session for approval. Motion by Holly Cook, second by Katrina Asher, vote unanimous, to approve the August 25, 2023 Memorandum of Executive Session as presented.  
September 6, 2023 Special Meeting Minutes – President Rick Miles Jr presented the September 6, 2023 Special Meeting Minutes for approval. Motion by Holly Cook, second by Katrina Asher, vote unanimous, to approve the September 6, 2023 Special Meeting Minutes as presented.  
September 13, 2023 Memorandum of Executive Session – President Rick Miles Jr presented the September 13, 2023 Memorandum of Executive Session for approval. Motion by Holly Cook, second by Katrina Asher, vote unanimous, to approve the September 13, 2023 Memorandum of Executive Session as presented.

September 14, 2023 Special Meeting Minutes – President Rick Miles Jr presented the September 14, 2023 Special Meeting Minutes for approval. Motion by Holly Cook, second by Katrina Asher, President Rick Miles Jr abstained, motion passed to approve the September 14, 2023 Special Meeting Minutes as presented.

- II. Approval of Claims 08/17/2023- 09/20/2023. President Rick Miles Jr presented claims for 08/17/2023 – 09/20/2023 for approval. Motion by Holly Cook, second by Katrina Asher, vote unanimous, to approve claims 08/17/2023 – 09/20/2023 as presented.

Approval of Payroll 08/17/2023 – 09/20/2023. President Rick Miles Jr presented payroll for 08/17/2023 – 09/20/2023 for approval. Motion by Holly Cook, second by Katrina Asher, vote unanimous, to approve payroll 08/17/2023 – 09/20/2023 as presented.

- III. August 2023 Bank Reconciliation – President Rick Miles Jr presented the August 2023 Bank Reconciliation for approval as prepared by Suzy Bass, Local Government Services as part of our internal control. Motion by Holly Cook, second by Katrina Asher, vote unanimous, to approve the August 2023 Bank Reconciliation as presented.

IV. Public Comment Time

Jim Cromwell asked for the status of property cleanups for Barb Scott and Grace and Charles Ring. Deputy Marshal Tash stated that Barb Scott will be served and Attorney Peebles stated that Grace and Charles Ring have a pending court case.

Paul Wireman asked for an update on the Family Dollar/Dollar Tree store and was told the project is moving forward.

Attorney Dave Peebles stated that Zach Bowers wanted him to read a document during public comment time but he had not received the document yet. Zach Bowers later sent Attorney Peebles a message during the meeting telling him to disregard the request.

Scott Siple, Midwestern Engineering gave an update on the Community Crossings Project and stated the punch list has been completed. Scott Siple presented a pay app from DC Construction and gave the breakdown of the total cost. Motion by President Rick Miles Jr, second by Holly Cook, vote unanimous, to approve payment of the pay app from DC Construction as presented.

Scott Siple presented and explained the PER for the water project. The total estimated project for the project is \$1,980,070. Debbie stated that she had received a phone call stating that additional READI money will be available in 2024 and with the PER completed it could be submitted for potential funding.

V. Old Business

- A. Property Cleanup Updates – Debbie stated that Brent Wireman had offered to take down the awnings at the old grocery store if the Town would supply the dumpsters. A discussion was held concerning the liability and no decision was made.

Motion by President Rick Miles Jr, second by Katrina Asher, vote unanimous, to do an unsafe building order for the grocery store located at 21 E Washington Street. President Rick Miles requested a status report at the October 18<sup>th</sup> council meeting with a decision to be made on the next step at the November 15<sup>th</sup> council meeting.

President Rick Miles Jr stated that Lisa Ziener, Putnam County Planning & Building has flagged a fence at 09 S Meridian Street made of chicken wire for not being in compliance.

President Rick Miles Jr stated that this is an ordinance violation and asked that it be placed on the October 18<sup>th</sup> meeting. Deputy Marshal Tash will serve an ordinance violation to Timothy Ball at 09 S Meridian in regards to the fence.

The Sanford Horn property at 304 E Columbia Street was discussed and Attorney Peebles will file a violation against Sandford Horn.

Deputy Marshal Tash will serve notice to Barbara Scott regarding her garage at 05 E Forest Home Street.

President Rick Miles Jr stated that he will work with Deputy Marshal Tash to identify other properties that need served.

- B. Bond Ordinance – Ordinance 09-2023. President Rick Miles Jr and Attorney Peebles explained the purpose of the ordinance. Motion by President Rick Miles Jr, second by Holly Cook, vote unanimous, to approve the first reading of Ordinance 09-2023 as presented. Motion by President Rick Miles Jr, second by Holly Cook, vote unanimous, to approve the second reading of Ordinance 09-2023 as presented. Motion by President Rick Miles Jr, second by Holly Cook, vote unanimous, to approve the third reading of Ordinance 09-2023 and to adopt Ordinance 09-2023 as presented.

#### VI. New Business

- A. Halloween – Motion by Katrina Asher, second by Holly Cook, vote unanimous, to have trick or treating on October 31<sup>st</sup> 6:00 p.m. – 8:00 p.m. Katrina Asher stated that Roachdale in A.C.T.I.O.N. and the VFW are working together on the Halloween parade and costume contest for that night.
- B. Resolution 02-2023 A Town Council Resolution Authorizing Transfers to the Local Road and Bridge Matching Grant Fund. President Rick Miles Jr presented and read Reolution 02-2023 totaling \$48,715. Motion by President Rick Miles Jr, second by Katrina Asher, vote unanimous, to approve Resolution 02-2023 A Town Council Resolution Authorizing Transfers to the Local Road and Bridge Matching Grant Fund totaling \$48,715 as presented.

#### VII. Deputy Town Marshal Report

Deputy Marshal Tash presented his monthly report. Katrina Asher thanked Deputy Marshal Tash for stepping up and leading the department and President Rick Miles Jr and Holly Cook stated they are also grateful for all he has done.

Motion by Katrina Asher, second by President Rick Miles Jr, vote unanimous, to authorize Jeff Combs to work eight additional hours on September 22<sup>nd</sup> to assist Superintendent Smith with items that need picked up for Community Cleanup Days.

#### VIII. Town Superintendent Items

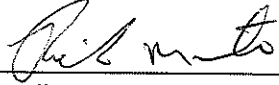
Superintendent Smith presented his monthly report.

Katrina Asher asked Superintendent Smith for the status of his gas certification and he replied that he should be done by the end of the week and then Michael Martin, USDI, will complete his evaluation.

- IX. Clerk-Treasurer Items – Debbie presented adjustments totaling \$261.33 for approval. Motion by President Rick Miles Jr, second by Holly Cook, vote unanimous, to approve Adjustments totaling \$261.33 as presented. Debbie reported that the State Board of Accounts 5 year audit is in process.
- X. Items from Town Council Members  
Katrina Asher – Katrina Asher stated that the Council needs to look into increasing fees for ordinance violations. President Rick Miles Jr stated that court action should be taken if ordinance violations are ignored. Katrina Asher asked that the Council think about it and requested that it be put on the October 18<sup>th</sup> meeting agenda.  
Holly Cook – no items.  
President Rick Miles Jr asked if the screen at the WWTP were looked at during the recent heavy rain and they were not.

Motion by President Rick Miles Jr, second by Holly Cook, vote unanimous, to adjourn the meeting at 7:23 p.m.

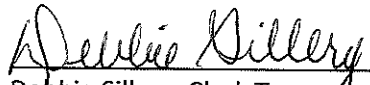
TOWN COUNCIL:

  
\_\_\_\_\_  
Rick Miles Jr, Council President

  
\_\_\_\_\_  
Katrina Asher, Council Member

\_\_\_\_\_  
Holly Cook, Council Member

Attest

  
\_\_\_\_\_  
Debbie Sillery, Clerk Treasurer