

Town of Roachdale

Town Hall Meeting Room; 205 N Indiana Street, Roachdale, IN 46172

January 8, 2019 Town Council

Regular Meeting Minutes

The Roachdale Town Council held their regularly scheduled monthly meeting on Tuesday, January 8, 2019, 7:00 p.m. at the Roachdale Town Hall Meeting Room, 205 N Indiana Street, Roachdale, Indiana.

President Zach Bowers called the monthly meeting to order after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Council Members Present: Zach Bowers, Holly Cook, Kevin Cook

Council Members Absent: None

Clerk-Treasurer, Town Superintendent, Town Attorney

Guests per sign-in sheet

Election of Officers

Clerk-Treasurer Debbie Sillery opened the floor for nominations for Town Council President. Holly Cook nominated Zach Bowers, Kevin Cook seconded the nomination for Zach Bowers. Zach Bowers was elected Town Council President.

Establishment of Date, Time, Place of Meeting

Debbie turned the meeting over to the newly elected President, Zach Bowers. President Zach Bowers asked for a motion to establish the date, place and time of the Town Council Meetings. Motion by President Zach Bowers, second by Kevin Cook, vote unanimous, to have the Town Council Meetings the second Tuesday of every month at 7:00 p.m. with the meetings being held at the Roachdale Town Hall Meeting Room.

Appointment of Town Attorney

Motion by Kevin Cook, second by Holly Cook, vote unanimous, to retain David Peebles as the Town Attorney.

- I. Approval of Minutes – President Zach Bowers presented the December 12, 2018 Regular Meeting Minutes. Motion by Kevin Cook, second by Holly Cook, vote unanimous, to approve the December 12, 2018 Regular Meeting Minutes as presented.
- II. Approval of Claims 12/13/2018 – 01/09/2019. Motion by Kevin Cook, second by Holly Cook, vote unanimous, to approve Claims 12/13/2018 – 01/09/2019 as presented.
Approval of Payroll 12/13/2018 – 01/09/2019. Motion by Holly Cook, second by Kevin Cook, vote unanimous, to approve Payroll 12/13/2018 – 01/09/2019 as presented.
- III. Public Comment:
Public Comment time was provided, however, there were no comments made.
- IV. Old Business

- A. Property Cleanups – President Zach Bowers stated that Marshal Lepine has not delivered any new notices since the December 12, 2018 Council Meeting. Town Attorney Dave Peebles gave an update on the Jack and Glenda Simpson Court Hearing that was held on December 17th. Attorney Peebles stated that they did not appear and were given an additional sixty days, with the next Court Hearing set as March 4, 2019 at 11:00 a.m. Attorney Peebles also gave an update on Past Due Ordinance Violations and stated that that none had been paid to date.
- B. Community Crossings Update – Jon Craig, Midwestern Engineers, Inc., stated that he will advertise for bids for Priority 2 by Tuesday of next week and that the bid opening date will be February 12, 2019. Jon apologized for the calculation error on Priority 1 and stated that Midwestern Engineers, Inc. will assist Debbie in resubmitting Priority 1 at no cost for the January cycle. Jon reported that there are some streets in town that are not included in our inventory and said that we need to add those streets to be sure that we are receiving MVH funds for them and that they can be included for consideration for future Community Crossings applications. Motion by President Zach Bowers, second by Kevin Cook, vote unanimous, to accept portions of streets not listed by INDOT as town streets. Motion by President Zach Bowers, vote unanimous, to approve Midwestern Engineers, Inc. to complete the process to submit the streets to INDOT in an amount not to exceed \$1,000.00. Jon stated that the Pre Bid meeting for Priority 2 will be a conference call on January 21st at 3:00 p.m. Jon stated that the compliance letter for the IDEM Agreed Order has been mailed and that the flow monitors will be installed on January 18th.
- C. Community Building Update – Debbie reported that she had worked with Curry and Associates and they were able to come up with several cuts to the original plans without compromising the project. The new bid opening date will be January 31st at 10:00 a.m.

V. New Business

- A. Ordinance 1-2019 An Ordinance Amending Chapter 91 of the Town Code of the Town of Roachdale, Indiana Concerning the Care of Animals Within the Town of Roachdale. President Zach Bowers read the ordinance and after discussion, Attorney Peebles will make the recommended changes and it will be presented at the February 12, 2019 Town Council Meeting for approval. Debbie stated that the 2019 dog tags are in and reminded everyone that this is an annual requirement. Debbie and Nick have also ordered signs for the park stating that all dogs must be kept on a leash while at the park.

- VI. Town Marshal Items – President Zach Bowers gave Marshal Lepine’s monthly report in his absence since Marshal Lepine is attending the approved EMT classes. Marshal Lepine’s report included information requesting the purchase of two AED’s and pediatric pads for both police vehicles. After discussion, President Zach Bowers will investigate further with Marshal Lepine and it will be presented at the February 12, 2019 Town Council Meeting.

- VII. Town Superintendent Items – Superintendent Miller presented quotes for a two camera security system for the Town Office in the amount of \$179.99 and a four camera security system for the Wastewater Treatment Plant in the amount of \$499.99. Superintendent Miller stated that he will install the system and he may have additional expenses for cable to help run

the system at the Plant. Motion by Kevin Cook, second by Holly Cook, vote unanimous, to purchase the two sets of cameras as quoted, as well as additional cable if needed, with the total amount not to exceed \$1,000.00. Superintendent Miller stated that he has removed the posting for Part Time Utility Employee as he feels that the position is not necessary at this time.

VIII. Clerk – Treasurer Items – Debbie presented adjustments totaling credits of \$282.47 for approval. Motion by Kevin Cook, second by Holly Cook, vote unanimous, to approve the adjustments as presented.

IX. Items from Town Council Members

Kevin Cook – no items.

Holly Cook – no items.

President Zach Bowers – no items.

Motion by President Zach Bowers, second by Kevin Cook, vote unanimous, to adjourn the meeting at 8:12 p.m.

TOWN COUNCIL:

J. Zachary Bowers, Council President

Holly Cook, Council Member

Kevin Cook, Council Member

Attest:

Debbie Sillery, Clerk-Treasurer