

**Town of Roachdale**  
Town Hall Meeting Room; 205 N Indiana Street, Roachdale, IN 46172  
October 8, 2019 Town Council  
Regular Meeting Minutes

The Roachdale Town Council held their regularly scheduled monthly meeting on Tuesday, October, 2019, 7:00 p.m. at the Roachdale Town Hall Meeting Room, 205 N Indiana Street, Roachdale, IN

President Zach Bowers called the monthly meeting to order after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Council Members Present: Zach Bowers, Holly Cook, Kevin Cook

Council Members Absent: None

Clerk-Treasurer, Town Marshal, Town Superintendent, Town Attorney

Guests per sign-in sheet

- I. Approval of Minutes – September 10, 2019. President Zach Bowers presented the September 10, 2019 Regular Meeting Minutes. Motion by Holly Cook, second by Kevin Cook, vote unanimous, to approve the September 10, 2019 Regular Meeting Minutes as presented.
- II. Approval of Claims 09/11/2019 – 10/08/2019. Motion by Kevin Cook, second by Holly Cook, vote unanimous, to approve Claims 09/11/2019 – 10/08/2019 as presented.  
Approval of Payroll 09/11/2019 – 10/08/2019. Motion by Holly Cook, second by Kevin Cook, vote unanimous, to approve Payroll 09/11/2019 – 10/08/2019 as presented.
- III. August 2019 Bank Reconciliations and Financial Statements  
President Zach Bowers presented the August 2019 Bank Reconciliations and Financial Statements as prepared by Char’s Accounting Services as part of our Internal Control. Motion by Holly Cook, second by Kevin Cook, vote unanimous, to approve the August 2019 Bank Reconciliations and Financial Statements as presented.
- IV. Public Comment  
Public comment time was provided, however, no comments were made.
- VI. Old Business
  - A. Property Clean Ups – Marshal Lepine stated that the overgrown bushes over the sidewalks at 04 N Main Street and 13 N Main Street have been taken care of. Marshal Lepine stated that he had served notices on abandoned vehicles at 06 W Washington Street for a blue Chevy S10 which has been removed, a black Dodge Dakota, which has not been removed, a black Dodge Ram which has not been removed. An abandoned vehicle notice was also served at 204 South Street for a white Dodge Caravan and it has been removed. Marshal Lepine gave an update on past due ordinance citations 126, 128, 139, 132, 135 and 140 and stated that all of them remain outstanding. Attorney Peebles stated that he will file a motion to for default

judgment for the past due ordinance citations. President Zach Bowers asked if a property clean up notice had been served for the property located at the corner of Meridian and Railroad Street and Marshal Lepine stated that he will serve it this weekend. President Bowers stated that Bruce and Tammy Donaldson's property at 402 E Forest Home Street has overgrown weeds that need to be taken care and Marshal Lepine stated that he will serve them notice. Holly Cook asked what the status was for the Unsafe Building Order that was issued in 2017 for the trailer owned by Randy Asher at 13 N Meridian Street. After discussion, motion by President Zach Bowers, second by Holly Cook, vote unanimous, to have Attorney Peebles send Randy and Katrina Asher a final notice under the Unsafe Building Order for the trailer located at 13 N Meridian Street and to request that they attend the November 12<sup>th</sup> Town Council Meeting to present their timeline for moving forward. Attorney Peebles reported that the court had tendered an order on the Jack and Glenda Simpson property and has granted them sixty days to negotiate before the next step can be taken by the Town to have the property cleaned up and the Simpson's billed.

- B. Community Building Update – Debbie stated that Evan & Ryan had been presented their punch list and are currently working on items listed. Debbie reported that furniture and appliances have been ordered and delivery has begun. Debbie stated that the tables and chairs had been ordered from the Roachdale Hardware and should be delivered within the next few weeks. Debbie stated that she is trying to spend the grant money received from the Putnam County Foundation in Putnam County if possible for needed items.

V. New Business

- A. Establishment of Trick or Treat Hours – Motion by President Zach Bowers, second by Kevin Cook, vote unanimous, for Trick or Treat Hours to be 6:00 p.m. – 8:00 p.m. on October 31<sup>st</sup>.

- VII. Town Marshal Report – Marshal Lepine presented his monthly report. Marshal Lepine asked what the procedure was to sell the old rifles since new ones have been purchased. Attorney Peebles explained the procedure for surplus items. President Zach Bowers asked Attorney Peebles if the Council should put a restriction in place that the rifles could only be sold to another police agency and if it would need to be done by a resolution. Attorney Peebles stated that he could include the serial numbers, state that the rifles are sold without warranty, the Town of Roachdale would not be responsible for misuse, etc. and put a stipulation in the bill of sale covering the Town's liability. Kevin Cook asked if Marshal Lepine knew of another department wanting to purchase the rifles and Marshal Lepine did not. Debbie asked if the rifles could be declared worthless and disposed of. Attorney Peebles will research and the old rifles will be an agenda item at the November 12<sup>th</sup> Town Council Meeting. Marshal Lepine stated that North Putnam schools are requesting that Washington Street from Indiana Street to Meridian Street be closed on November 9<sup>th</sup> during the Roachdale Volunteer Fire Department's Bean Supper for their Art Festival. After discussion, the request for road closure died due to a lack of motion.

- VIII. Town Superintendent Items – Superintendent Miller reported that the Town has had three gas audits since the September 10<sup>th</sup> Town Council Meeting, one audit was a State audit, the next

was with IURC and the third was a USDA audit. There were no issues noted since 2015 and all audits received a good report. Debbie stated that it was noted during the USDA audit that they were pleased to see that the Town has money in the gas fund for future projects.

Superintendent Miller reported that Gavilon Grain would be starting the grain dryers this week. Superintendent Miller stated that he was still waiting on quotes to remove three dead trees and to date has only received a quote from J & D Tree Surgery to remove all three trees for \$2,100.00. Motion by Kevin Cook, second by Holly Cook, vote unanimous, to approve removal of the three trees for an amount not to exceed \$2,100.00. Superintendent Miller reported that there are twenty water meters remaining to be installed and he will do so as soon as they are delivered and weather permits. Superintendent Miller stated that leaf removal on streets and drains will begin next week.

- IX. Clerk – Treasurer Items – Debbie presented adjustments totaling \$146.10 for approval. Motion by Kevin Cook, second by Holly Cook, vote unanimous, to approve the adjustments as presented. Debbie stated that the Christmas decorations for the downtown area have been ordered.

VIII. Items from Town Council Members

Holly Cook – no items

Kevin Cook – no items

President Zach Bowers – no items

Motion by President Zach Bowers, second by Kevin Cook, vote unanimous, to adjourn the meeting at 7:40 p.m.

TOWN COUNCIL:

\_\_\_\_\_  
J. Zachary Bowers, Council President

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Holly Cook, Council Member

\_\_\_\_\_  
Kevin Cook, Council Member

Attest

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Debbie Sillery, Clerk Treasurer