

## Town of Roachdale

Town Hall Meeting Room; 205 N Indiana Street, Roachdale, IN 46172

May 14, 2019 Town Council

Regular Meeting Minutes

The Roachdale Town Council held their regularly scheduled monthly meeting on Tuesday, May 14, 2019, 7:00 p.m. at the Roachdale Town Hall Meeting Room, 205 N Indiana Street, Roachdale, Indiana.

President Zach Bowers called the monthly meeting to order after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Council Members Present: Zach Bowers, Holly Cook

Council Members Absent: Kevin Cook

Clerk-Treasurer, Town Superintendent, Town Marshal, Town Attorney

Guests per sign-in sheet

- I. Approval of Minutes – President Zach Bowers presented the April 9, 2019 Regular Meeting Minutes. Motion by Holly Cook, second by President Zach Bowers, vote unanimous, to approve the April 9, 2019 Regular Meeting Minutes as presented.
- II. Approval of Claims 04/10/2019 – 05/14/2019. Motion by Holly Cook, second by President Zach Bowers, vote unanimous, to approve Claims 04/10/2019 – 05/14/2019 as presented. Approval of Payroll 04/10/2019 – 05/14/2019. Motion by Holly Cook, second by President Zach Bowers, vote unanimous, to approve Payroll 04/10/2019 – 05/14/2019 as presented.
- III. March and April 2019 Bank Reconciliations and Financial Statements  
President Zach Bowers presented the March and April 2019 Bank Reconciliations and Financial Statements as prepared by Char's Accounting Services as part of our Internal Control. Motion by Holly Cook, second by President Zach Bowers, vote unanimous, to approve the March and April 2019 Bank Reconciliations and Financial Statements as presented.
- IV. Public Comment:  
Public Comment time was provided, however, no comments were made.
- V. Old Business
  - A. Property Cleanups – Marshal Lepine stated that he had served notices to 307 E Forest Home Street, which has had some progress made, 10 N Walnut Street, which has been done, 103 S Main Street, which has been mowed, 207 N Rush Street, which has been mowed, 211 E Grove Street, which has been mowed, and has recently issued a citation to 04 N Main Street, which has had no progress to date. Marshal Lepine reported that he had not served any notices on abandoned vehicles in April and stated that he will have several for the June 11, 2019 Town Council Meeting. After discussion on the trailer at 13 N Meridian Street, Holly Cook motioned to have Attorney Peebles send a letter to the owners notifying them of the unsafe building and giving them thirty-three days to repair or remove the trailer, motion was seconded by President Zach Bowers, vote unanimous. Debbie reported that Tammy

Donaldson was in the office earlier in the day and said that they will make use of the dumpsters for Community Clean Up Day on May 18<sup>th</sup> to remove items from their unsafe building at 402 E Forest Home Street. Marshal Lepine stated that the tree on Railroad Street on the property owned by Greene Rentals has not been removed. Debbie reported that she spoke to Greene Rentals earlier in the day and they will have J & D Tree Surgery remove the tree as soon as possible.

- B. Community Building Update – Debbie gave an update on the progress that had been made to date on the building.
- C. Resolution 1-2019 A Resolution of the Roachdale Town Council Authorizing Initiation of a Quiet Title and/or Condemnation Proceeding – Motion by President Zach Bowers, second by Holly Cook, vote unanimous, to take no further action on Resolution 1-2019 based on the Town Attorney Peebles' findings.

III. New Business

- A. IOCRA Claim Voucher Grant Number PF-17-104 – Evan & Ryan Pay App 2 – Motion by Holly Cook, second by President Zach Bowers, vote unanimous, to approve IOCRA Claim Voucher Grant Number PF-17-104 Evan & Ryan Pay App 2 as presented.
- B. Humane Society of Putnam County Request – President Zach Bowers questioned if residents would be paying two times if we gave the requested \$1.00 per person living within the town in addition to tax money that the residents pay. Marshal Lepine stated that he has had a poor response from the Humane Society since we are in the northern part of the county and that he has to take the animals to the Humane Society instead of them coming to get them. President Zach Bowers stated that he would like more information on the Humane Society's funding sources before taking any action on their request.

- IV. Town Marshal Items – Marshal Lepine presented his monthly report and asked what the process was for having policies approved. President Zach Bowers stated that Attorney Peebles will review the proposed policies and then they will be approved at the June 11, 2019 Town Council Meeting. Marshal Lepine stated that he wants to be sure that the Town Council has signed off on all of his policies. Marshal Lepine asked what the hiring process was for Unpaid Reserve Deputies and stated that he had conducted interviews on the ten applications that he had received and now had it down to two candidates. Marshal Lepine asked if the Town Council could forgo their interviews and President Zach Bowers stated that the Chief selects the Unpaid Reserve Deputies that he wants to work under him and that the Town Council would address any issues the Chief may have with the Unpaid Reserve Deputies after they have been hired. Marshal Lepine introduced candidates Roger Tonna and Jay Thompson and both stated their background and their desire to serve on the Roachdale Police Department. Motion by President Zach Bowers, second by Holly Cook, vote unanimous, to hire Roger Tonna and Jay Thompson as Unpaid Reserve Deputies for the Roachdale Police Department. Marshal Lepine stated that he still has money remaining in the \$3,400.00 equipment amount for reserves that was approved at the April 9, 2019 Town Council Meeting and that he would like to bring on a third Unpaid Reserve Deputy which he will present at the June 11, 2019 Town Council Meeting. Marshal Lepine reminded everyone that the Safe Summer Event will be June 1<sup>st</sup> at the park from 4:00 – 8:00 p.m. Marshal Lepine reported that he is almost done with his EMT class and will take the Psychomotor Skills test on June 15<sup>th</sup> and then after he passes that test, will schedule the Registry to become a certified EMT.

- V. Utility Superintendent Items – Superintendent Miller stated that Midwestern Engineers, Inc. is preparing the flow meter reports. Superintendent Miller reported that he had met with Midwest Paving for a pre con meeting and the sidewalks will be done first and then paving, hopefully in the next month, weather permitting. Superintendent Miller reported that the roof at the WWTP has been completed. Superintendent Miller reported that he is moving forward with getting the rest of the new water meters installed and they should be completed this summer. Superintendent Miller presented a quote from Midwest Paving for the basketball court and a repair at the corner of Indiana and Forest Home, however, it did not break down what the cost individually would be for both items. Superintendent Miller will investigate further and present the information at the June 11, 2019 Town Council Meeting.
  
- VI. Clerk – Treasurer Items – Debbie presented adjustments totaling \$318.89 for approval. Motion by President Zach Bowers, second by Holly Cook, vote unanimous, to approve the adjustments as presented. Debbie stated that six dumpsters have been ordered for the Community Clean Up Day on May 18<sup>th</sup>. Debbie reported that retired K9 Officer Toby had passed earlier in the day and acknowledged his years of service with the Roachdale Police Department. President Zach Bowers stated that he also recognizes retired K9 Officer Toby’s passing and his years of service.
  
- VII. Items from Town Council Members  
Holly Cook – no items.  
President Zach Bowers – no items.

Motion by President Zach Bowers, second by Holly Cook, vote unanimous, to adjourn the meeting at 7:45 p.m.

TOWN COUNCIL:

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J. Zachary Bowers, Council President

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Holly Cook, Council Member

\_\_\_\_\_  
Kevin Cook, Council Member

Attest:

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Debbie Sillery, Clerk-Treasurer