

Town of Roachdale
Town Hall Meeting Room; 205 N Indiana Street, Roachdale, IN 46172
March 8, 2016 Town Council
Regular Meeting Minutes

The Roachdale Town Council held their regularly scheduled monthly meeting on Tuesday, March 8, 2016, 7:00 P.M. at the Roachdale Town Hall Meeting Room, 205 N Indiana Street, Roachdale, Indiana.

President Zach Bowers called the meeting to order after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Council Members Present: Zach Bowers, Holly Cook, Kevin Cook

Council Members Absent: None

Town Attorney, Clerk-Treasurer, Town Superintendent, Town Marshal present

Guests per sign-in sheet

- I. Approval of Minutes – February 9, 2016 Regular Board Meeting – Motion by Kevin Cook, second by Holly Cook, vote unanimous to approve February 9, 2016 Regular Board Meeting Minutes as presented. President Zach Bowers presented Memorandum of Executive Session for the Executive Sessions held at 6:00 p.m. and 6:30 p.m. tonight. Motion by Holly Cook, second by Kevin Cook, vote unanimous to approve the Memorandum of Executive Session for the Executive Sessions held at 6:00 p.m. and 6:30 p.m. tonight.
- II. Approval of Claims 2/10/2016 – 3/08/2016 Motion by Holly Cook, second by Kevin Cook, vote unanimous, to approve Claims 2/10/16 – 3/08/16 as presented.
- III. Public Comment
Josh Higgins, 407 E Washington Street, inquired about getting the alley next to his home closed or rocked if it could not be closed. President Zach Bowers stated there are utilities located in the alley. No action was taken on closing the alley, but Superintendent Woodall will rock the alley. Mr. Higgins also requested that a Dead End sign be placed at the corner of Washington and East Street. Superintendent Woodall will order the sign. Mr. Higgins inquired about a building permit for an addition to his home and he was provided one. Mr. Higgins brought up complaints on the property west of him and stated that the owners do not keep the property mowed, animals are around the house and the house is unsafe. President Zach Bowers is going to have Town Attorney David Peebles research and see who is currently responsible for the property.
- IV. Old Business
 - A. Malcolm Stewart Sewer Reimbursement Request – Holly Cook stated that she sympathized with Malcolm and Barbara Stewart, but after research on her part, she felt that the town acted in their due diligence in thinking that the home was connected, billed the customer and was never notified by the owner otherwise. She stated that nothing the Town had done caused the situation. President Zach Bowers stated that he agreed with Holly Cook and if the

home had not been connected we would still have the same situation. Barbara and Malcolm Stewart stated they still felt the Town owed them money for reimbursement for the time they were not connected. Kevin Cook stated that the Town was not responsible, that it is a bad situation, but the Town is not legally responsible. Motion by President Zach Bowers, second by Kevin Cook, vote unanimous, to deny the Malcolm Stewart Sewer Reimbursement Request. Barbara Stewart stated that they will probably be contacting an attorney.

- B. Ruby Bell Property Update – President Zach Bowers stated that the large trash pile in the front has been removed, however, the sheds are still full and there is a truck bed full of trash on the property as well. President Zach Bowers stated that the Town Council had defined everything that needed to be done to Sherry Bryant and it was not completed as promised by February 23, 2016. Holly Cook motioned to have a lien placed on the property for failure to comply. After further discussion, Holly Cook amended her motion to proceed with the lawsuit against the Ruby Bell property, Kevin Cook second, vote unanimous, to proceed with the lawsuit against the Ruby Bell property. President Zach Bowers will contact Town Attorney David Peebles to file a letter with the court notifying them that the property is not in compliance and to request a new court hearing on the matter.
- C. Roachdale Wastewater Sewer Rehab Project – Town Engineer Ken Smith recommended that the Town accept Graves Construction’s base bid of \$526,082.00 along with Alternate 7 and that Ken Smith, Utility Management and Construction LLC and the Town Council be authorized to negotiate with Graves Construction on some value engineering of the project. Motion by Holly Cook, second by Kevin Cook, vote unanimous to accept Graves Construction’s base bid of \$526,082.00 along with Alternate 7 and authorizing Ken Smith, Utility Management and Construction LLC and the Town Council to negotiate with Graves Construction on value engineering of the project.

V. New Business

- A. Ordinance 02-2106 – 2016 Personnel Policy -President Zach Bowers read the proposed ordinance. Motion by Holly Cook, second by Kevin Cook, vote unanimous, to approve Ordinance 02-2016 – 2016 Personnel Policy.
- B. Ordinance 03-2016 – Sewer Adjustments – President Zach Bowers requested that Ordinance 03-2016 – Sewer Adjustments be tabled at this time.
- C. Ordinance 04-2016 – 2016 Salary Ordinance – President Zach Bowers read the proposed ordinance. Motion by Holly Cook, second by Kevin Cook, vote unanimous, to approve Ordinance 04-2016 – 2016 Salary Ordinance.
- D. Ordinance 5-2016 – Internal Control Standards – President Zach Bowers read the proposed ordinance. Motion by Kevin Cook, second by Holly Cook, vote unanimous, to approve Ordinance 5 -2016 –Internal Control Standards
- E. Resolution 07-2016 – Purchase of 2014 Ford Taurus Interceptor A – President Zach Bowers read the proposed resolution. Motion by Holly Cook, second by Kevin Cook, vote unanimous, to approve Resolution 07 -2016 – Purchase of 2014 Ford Taurus Interceptor A.
- F. Introduction of Town of Roachdale Zoning Ordinance – President Zach Bowers presented an update from the Plan Commission. Town Attorney David Peebles explained the next steps needed before the Zoning Ordinance can be adopted.


- VI. Town Marshal Report – Marshal Mahoy stated that Deputy Levi McCloud will be covering calls when Marshal Mahoy’s grandson is born. Marshal Mahoy reported that new Reserve Deputy Adrian Lepine is doing a good job. Marshal Mahoy asked if the Town would be willing to purchase work boots for the Town Employees. Holly Cook suggested \$150.00 be paid toward work boots and President Zach Bowers will prepare an amended Uniform Policy for the next meeting to include work boots.
- VII. Town Employee Items – No items.
- VIII. Clerk-Treasurer Items- Clerk Treasurer Debbie Sillery stated that the office would be closed March 10th, 11th and 18th for Keystone training.
- IX. Items from Town Council Members
Motion by Kevin Cook to accept the verbal resignation of Jeff Combs as part time employee effective March 1, 2016. Jeff Combs then asked to see the resignation and Town Superintendent Jason Woodall stated that he did not submit a written resignation and then when he handed him the receipt to sign for the Employee Uniform Policy that Mr. Combs said that he would not sign it and returned his keys at that time. Holly Cook seconded the motion made by Kevin Cook, vote unanimous to accept the verbal resignation of Jeff Combs as part time employee.

Holly Cook had no items.

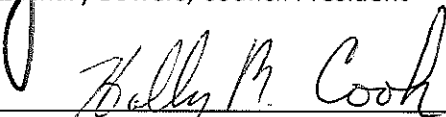
President Zach Bowers had no items.

Motion by President Zach Bowers, second by Holly Cook, vote unanimous, to adjourn the meeting at 7:50 p.m.

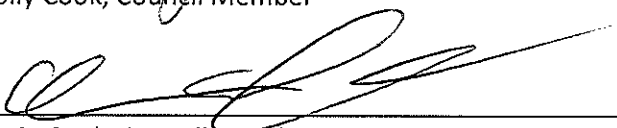
TOWN COUNCIL:



J. Zachary Bowers, Council President



Holly Cook, Council Member



Kevin Cook, Council Member

Attest



Debbie Sillery, Clerk Treasurer