

Town of Roachdale
Roachdale Community Building; 204 N Indiana Street, Roachdale, IN 46172
February 15, 2023 Town Council
Regular Meeting Minutes

The Roachdale Town Council held their regularly scheduled monthly meeting on Wednesday, February 15, 2023 6:00 p.m. at the Roachdale Community Building, 204 N Indiana Street, Roachdale, IN.

President Rick Miles Jr called the monthly meeting to order after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Council Members Present: Rick Miles Jr, Katrina Asher, Holly Cook

Council Members Absent: None

Clerk-Treasurer, Town Marshal, Town Utility Laborer, Town Attorney

Guests Present: Jim Cromwell, Rick Miles Sr, Zach Bowers

- I. Approval of Minutes – January 18, 2023 Regular Meeting Minutes. President Rick Miles Jr presented the January 18, 2023 Regular Meeting Minutes for approval. Motion by Holly Cook, second by Katrina Asher, vote unanimous, to approve the January 18, 2023 Regular Meeting Minutes as presented.
Approval of Minutes – January 23, 2023 Special Meeting Minutes. President Rick Miles Jr Presented the January 23, 2023 Special Meeting Minutes for approval. Motion by Holly Cook, second by Katrina Asher, vote unanimous, to approve the January 23, 2023 Special Meeting Minutes as presented.
- II. Approval of Claims 01/19/2023 – 02/15/2023. Motion by Holly Cook, second by Katrina Asher, vote unanimous, to approve Claims 01/19/2023 – 02/15/2023 as presented.
Approval of Payroll 01/19/2023 – 02/15/2023. Motion by Holly Cook, second by Katrina Asher, vote unanimous, to approve Payroll 01/19/2023 – 02/15/2023 as presented.
- III. Approval of January 2023 Bank Reconciliations and Financial Statements
President Rick Miles Jr presented the January 2023 Bank Reconciliations and Financial Statements as prepared by Suzy Bass, Local Government Services, as part of our Internal Control. Motion by Holly Cook, second by Katrina Asher, vote unanimous, to approve the January 2023 Bank Reconciliations and Financial Statements as presented.
- IV. Public Comment Time
Public comment time was provided, however, no comments were made.
- V. Old Business
 - A. Wastewater Treatment Grant Update – President Rick Miles Jr gave an update on the project and stated that Troy Elless, UMAC feels we need to add the UV Treatment back

into the project. Rick Miles Jr will check on the cost before it is voted on at a future meeting.

- B. ICE Miller Engagement Letter – item was tabled.
- C. Community Crossings Update – Rick Miles Jr stated that bids will be received until 4:30 on March 1, 2023 and then will be opened at the March 1, 2023 Special Meeting. Debbie stated that she had been contacted by INDOT that an error had been made on their part regarding the prior Community Crossings Project closeout letter and they will be refunding the Town the \$13,728.86 they had invoiced the Town.
- D. 120Water Quote for Lead and Copper Federal Requirements – Motion by Holly Cook, second by Katrina Asher, vote unanimous, to approve the quote from 120Water in the amount of \$2,500 and to authorize President Rick Miles Jr to sign the quote.
- E. Utility Superintendent Position – President Rick Miles Jr stated that Benny Ault did not accept the position and the Council had advertised the position again and will be conducting interviews on February 22nd.
- F. Property Cleanup Updates – Debbie presented copies of the letter that Putnam County Plan Director Lisa Ziener had sent to AKG Investments, LLC, the owners of 21 & 23 W Washington Street on August 25, 2022 ordering them to repair the outside structure. Attorney Peebles stated that he has information that the owner now lives in California. Attorney Peebles stated that it is scheduled to be heard at an April 17, 2023 Court date. Attorney Peebles stated that Kristen Stein's property is also scheduled on that date and he could also include the property occupied by John Long and the 2B3G property as well. President Rick Miles Jr stated he thought we should get a quote from a contractor to get the building at 21 & 23 W Washington Street in compliance. Attorney Peebles stated that he could get a Court Order to inspect the interior of the building. Motion by Holly Cook, second, by Katrina Asher, vote unanimous, to have the Utility Department engage a contract to inspect the exterior of the building to determine what needs to be done to make it safe and to authorize Attorney Peebles to get an inspection order from the Court to inspect the interior of the building prior to the April 17, 2023 court date. Debbie stated that she had heard from the owner of 2B3G who continues to state that the property will be cleaned but no progress has been made. Marshal Lepine stated that he served a nuisance violation citation today to Bruce and Tammy Donaldson for their property and will serve Grace and Charles Ring tomorrow for a nuisance and zoning violation. Attorney Peebles stated that Kristen Stein's property will be updated to include a nuisance plus zoning violation. Katrina Asher asked about the Marty Green property at 111 W Washington Street and stated that she had received numerous complaints from his neighbors. Marshal Lepine stated that he will serve them a nuisance violation citation. Motion by President Rick Miles Jr, second by Holly Cook, vote unanimous to allow Attorney Peebles to pursue Bruce and Tammy Donaldson and Charles and Grace Ring

with litigation if their properties are not cleaned within 10 days of the citations served by Marshal Lepine.

President Rick Miles Jr stated that he will look at the Jack and Glenda Simpson property to see if Marshal Lepine needs to serve them a citation.

- G. Employee Handbook – Katrina Asher stated that her and Debbie had received the first draft and have a zoom meeting scheduled on February 21st with New Focus HR, LLC to discuss the draft.
- H. Town Website Update – Katrina Asher stated that Distinct is continuing to work on the website and she will get them the minutes to put on the website.

VII. New Business

- A. Holly Cook asked if the Town was going to do an interlocal agreement with Putnam County for them to serve as the Plan Commission and BZA and President Rick Miles Jr stated that it had been discussed at previous meetings and it was decided that we do not want to give everything to the County because we would lose control.

- VIII. Town Marshal Report and New Property Cleanups – Marshal Lepine presented his monthly report. Marshal Lepine stated that he had served a cat nuisance to Joyce Dremonas and that she had stated that the cats are not hers. Marshal Lepine presented the MPLC license renewal for approval. Motion by Holly Cook, second by President Rick Miles Jr, vote unanimous, to approve the renal for the MPLC License in the amount of \$745.50.

IX. Utility Items – No items.

- X. Clerk-Treasurer Items – Debbie stated that she appreciated the good job the Putnam County Jail Trustees did on stripping and waxing the Community Building floors. Debbie noted that as in the past, lunch was provided on the days they worked.

XI. Items from Town Council Members

President Rick Miles Jr – no items.

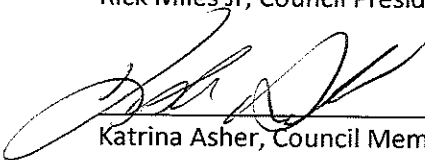
Katrina Asher – no items.

Holly Cook – no items.

Motion by Holly Cook, second by Katrina Asher, vote unanimous, to adjourn the meeting at 6:58 p.m.

TOWN COUNCIL:

Rick Miles Jr, Council President



Katrina Asher, Council Member



Holly Cook, Council Member

Attest

Debbie Sillery
Debbie Sillery, Clerk Treasurer

MEMORANDUM OF EXECUTIVE SESSION

Date of meeting: February 22, 2023

Time: 5:00 pm

Location: Community Center, 204 North Indiana Street, Roachdale, IN

Members of Governmental Body Present:

RICK MILES JR.

KATRINA ASHER

HOLLY COOK

Members of Governmental Body Absent:

NONE

Others Present:

DUSTIN BROCK GARY SMITH

MATT ROMALIA

Subject Matter of Session: pursuant to I.C. 5-14-1.5-6.1(b)(5) to receive information about and interview prospective employees.

Pursuant to I.C. 5-14-1.5-6.1(d), we board members hereby certify that no subject matter was discussed at this executive session other than the subject matter specified in the public notice given for it:


Katrina Asher


Holly Cook

Rick Miles Jr