

**TOWN OF ROACHDALE  
SPECIAL MEETING MINUTES  
May 17, 2023**

The Roachdale Town Council held a Special Meeting on Wednesday, May 17, 2023, 2:00 p.m. at the Roachdale Community Building, 204 N Indiana Street, Roachdale, Indiana.

President Rick Miles Jr called the Special Meeting to order at 2:00 p.m. after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present

Council Members Present: President Rick Miles Jr, Holly Cook, Katrina Asher

Council Members Absent: None

Clerk-Treasurer present

Guests Present: None

- I. Town Superintendent Position – Motion by President Rick Miles Jr, second by Holly Cook, vote unanimous to terminate the employment of Matthew Romalia immediately with last salary paycheck to include May 18, 2023.  
President Rick Miles Jr will contact USDI and UMAC to assist Town Utility Laborer Mark Ketchem with gas and water issues as needed until a new Town Superintendent is hired.

Motion by President Rick Miles Jr, second by Katrina Asher, vote unanimous, to adjourn the meeting at 2:20 p.m.

TOWN COUNCIL:

  
\_\_\_\_\_  
Rick Miles Jr, Council President

  
\_\_\_\_\_  
Katrina Asher, Council Member

  
\_\_\_\_\_  
Holly Cook, Council Member

Attest:

  
\_\_\_\_\_  
Debbie Sillery, Clerk-Treasurer

**Town of Roachdale**  
Roachdale Community Building; 204 N Indiana Street, Roachdale, IN 46172  
May 17, 2023 Town Council  
Regular Meeting Minutes

The Roachdale Town Council held their regularly scheduled monthly meeting on Wednesday, May 17, 2023 6:00 p.m. at the Roachdale Community Building, 204 N Indiana Street, Roachdale, IN.

President Rick Miles Jr called the monthly meeting to order after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Council Members Present: Rick Miles Jr, Katrina Asher, Holly Cook

Council Members Absent: None

Clerk-Treasurer, Town Utility Laborer, Town Attorney

Guests Present: Jim Cromwell, Brent Wireman

- I. Approval of Minutes – April 19, 2023 Regular Meeting Minutes. President Rick Miles Jr presented the April 19, 2023 Regular Meeting Minutes for approval. Motion by Holly Cook, second by Katrina Asher, vote unanimous, to approve the April 19, 2023 Regular Meeting Minutes as presented.  
Approval of Minutes – May 15, 2023 Memorandum of Executive Session. President Rick Miles Jr presented the May 15, 2023 Memorandum of Executive Session for approval. Motion by Holly Cook, second by Katrina Asher, vote unanimous, to approve the May 15, 2023 Memorandum of Executive Session as presented.
- II. Approval of Claims 04/20/2023 – 05/17/2023. Motion by Holly Cook, second by Katrina Asher, vote unanimous, to approve Claims 04/20/2023 – 05/17/2023 as presented.  
Approval of Payroll 04/20/2023 – 05/17/2023. Motion by Holly Cook, second by Katrina Asher, vote unanimous, to approve Payroll 04/20/2023 – 05/17/2023 as presented.
- III. Approval of April 2023 Bank Reconciliations and Financial Statements  
President Rick Miles Jr presented the April 2023 Bank Reconciliations and Financial Statements as prepared by Suzy Bass, Local Government Services, as part of our Internal Control. Motion by Holly Cook, second by Katrina Asher, vote unanimous, to approve the April 2023 Bank Reconciliations and Financial Statements as presented.
- IV. Public Comment Time  
Jim Cromwell presented a list of properties in his neighborhood and around town that need to be cleaned. Reserve officer Bryson Tash stated that he had served 11 cleanup notices this past week along with information on Community Cleanup Days and that most of the properties Jim Cromwell asked about were served.
- V. Old Business

**TOWN OF ROACHDALE  
SPECIAL MEETING MINUTES  
June 1, 2023**

The Roachdale Town Council held a Special Meeting on Thursday, June 1, 2023, 4:30 p.m. at the Roachdale Community Building, 204 N Indiana Street, Roachdale, Indiana.

President Rick Miles Jr called the Special Meeting to order at 4:30 p.m. after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present

Council Members Present: President Rick Miles Jr, Holly Cook, Katrina Asher

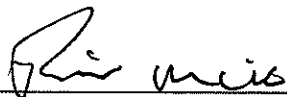
Council Members Absent: None

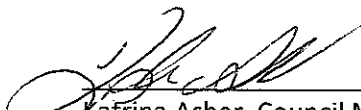
Clerk-Treasurer present


Guests Present: None

1. Deputy Marshal Position – Motion by Katrina Asher, second by Holly Cook, vote unanimous, to accept the resignation of David McIntosh and to offer the full time Deputy Marshal position to Bryson Tash at \$22 per hour with a possible increase down the road. The Council will reach out to resources for mentorship until a full time Marshal is hired. The position is to be effective as early as possible. Debbie will prepare an updated salary ordinance retroactive to his date of hire reflecting the rate change for the June 21, 2023 Town Council meeting.
2. Town Utility Laborer – Motion by Katrina Asher, second by Holly Cook, vote unanimous, to accept the resignation that had been submitted by Mark Ketchem to be effective June 1, 2023.
3. Tree Removal Quotes – President Rick Miles presented the quotes for tree removal for trees that were identified earlier by the Utility Department as needing to be removed. Motion by Katrina Asher, second by Holly Cook, vote unanimous, to hire J & D Tree Surgery to remove the trees and stumps as identified at 205 Grove Street, 107 Grove Street, 212 E Washington Street, West Street and 200 E Washington Street for a total cost of \$8,825.
4. Motion by President Rick Miles Jr, second by Holly Cook, vote unanimous, to adjourn the Special Meeting at 5:10 p.m.

TOWN COUNCIL:

  
\_\_\_\_\_  
Rick Miles Jr, Council President

  
\_\_\_\_\_  
Katrina Asher, Council Member

  
\_\_\_\_\_  
Holly Cook, Council Member

Attest:

  
\_\_\_\_\_  
Debbie Sillery, Clerk-Treasurer

MEMORANDUM OF EXECUTIVE SESSION

Date of meeting: Thursday, June 1, 2023 Time: 4:00 pm  
Location: Community Center, 204 North Indiana Street, Roachdale, IN  
Members of Governmental Body Present:

Rick Miles

---

Katrina Asher

---

Holly Cook

---

Members of Governmental Body Absent:

---

Others Present:

Bryson Tash

---

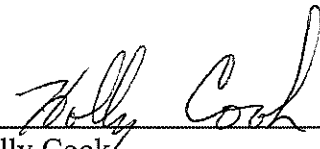
Subject Matter of Session:

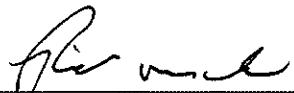
I.C. 5-14-1.5-6.1(b)(2)(B) to discuss strategy with respect to initiation of litigation and litigation that is pending;

I.C. 5-14-1.5-6.1(b)(5) to receive information about and interview prospective employees.

*Pursuant to I.C. 5-14-1.5-6.1(d), we board members hereby certify that no subject matter was discussed at this executive session other than the subject matter specified in the public notice given for it:*

  
\_\_\_\_\_  
Katrina Asher

  
\_\_\_\_\_  
Holly Cook

  
\_\_\_\_\_  
Rick Miles Jr

MEMORANDUM OF EXECUTIVE SESSION

Date of meeting: Monday, June 12, 2023 Time: 4:00 pm  
Location: Community Center, 204 North Indiana Street, Roachdale, IN  
Members of Governmental Body Present:

Rick Miles

---

Katrina Asher

---

Holly Cook

---

Members of Governmental Body Absent:

---

Others Present:

Charles Downing

---

Joshua White

---

Ty Wagner

---

Dirk Leonard

---

Heath Kerns

---

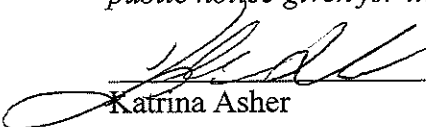
Nick Smith

---

Subject Matter of Session:

I.C. 5-14-1.5-6.1(b)(5) to receive information about and interview prospective employees.

*Pursuant to I.C. 5-14-1.5-6.1(d), we board members hereby certify that no subject matter was discussed at this executive session other than the subject matter specified in the public notice given for it:*

  
Katrina Asher

  
Holly Cook

  
Rick Miles Jr

**TOWN OF ROACHDALE  
SPECIAL MEETING MINUTES  
June 12, 2023**

The Roachdale Town Council held a Special Meeting on Monday, June 12, 2023 7:00 p.m. at the Roachdale Community Building, 204 N Indiana Street, Roachdale, Indiana.

President Rick Miles Jr called the Special Meeting to order at 7:00 p.m. after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present

Council Members Present: President Rick Miles Jr, Holly Cook, Katrina Asher

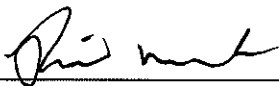
Council Members Absent: None

Clerk-Treasurer, Deputy Marshal present

Guests Present: None


1. Hiring of Police and Utility Employees – President Rick Miles Jr stated that he was recusing himself from voting on the Town Marshal since the selected candidate is a relative by marriage. Motion by Katrina Asher, second by Holly Cook, Katrina Asher and Holly Cook for, President Rick Miles Jr recused, motion passed, to extend an offer to Heath Kerns for the salaried Town Marshal position at \$27 per hour pursuant that he passes a background check. Motion by Holly Cook, second by Katrina Asher, vote unanimous, to extend an offer to Jeff Combs for mowing at \$13 per hour at a maximum of 20 hours per week pursuant that he passes a background check. Motion by Present Rick Miles Jr, second by Katrina Asher, vote unanimous, to extend an offer to Nick Smith as salaried Town Superintendent at \$30 per hour pursuant that he passes a background check. Motion by President Rick Miles Jr, second by Katrina Asher, vote unanimous, to extend an offer to Josh White as Utility Laborer at \$23 per hour pursuant that he passes a background check.
2. Motion by President Rick Miles Jr, second by Holly Cook, vote unanimous, to adjourn the Special Meeting at 7:15 p.m.

TOWN COUNCIL:

  
\_\_\_\_\_  
Rick Miles Jr, Council President

  
\_\_\_\_\_  
Katrina Asher, Council Member

Attest:

  
\_\_\_\_\_  
Holly Cook, Council Member

  
\_\_\_\_\_  
Debbie Sillery, Clerk-Treasurer