

**TOWN OF ROACHDALE
SPECIAL MEETING MINUTES
March 1, 2023**

The Roachdale Town Council held a Special Meeting on Wednesday, March 1, 2023, 4:30 P.M. at the Roachdale Community Building, 204 N Indiana Street, Roachdale, Indiana.

President Rick Miles Jr called the Special Meeting to order at 4:35 p.m. after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Council Members Present: Rick Miles Jr, Katrina Asher

Council Members Absent: Holly Cook

Clerk-Treasurer

Guests Present: Scott Siple

1. Old Business

- A. CCMG Bid Opening – Scott Siple, Midwestern Engineers, INC opened and read the following bids: Midwest Paving \$261,856.41, DC Construction \$194,858.88, Milestone Contractors \$202,585.00 and Grady Brothers, INC \$251,822.90. The bids were taken under advisement and will be reviewed by Scott Siple. The bid will be awarded at the March 15, 2023 Town Council Meeting.
- B. Utility Superintendent Position – Motion by President Rick Miles Jr, second by Katrina Asher, vote unanimous, to hire Matthew Romalia as the Utility Superintendent with a base pay of \$67,600, the position will be a salary position with a weekly pay of \$1300. President Rick Miles Jr will contact Matthew Romalia and will see when his starting date will be. President Rick Miles Jr stated that he knew that the start date would not be prior to the March 15, 2023 Council Meeting.
- C. Work Boot Allotment – tabled until March 15, 2023 Council Meeting.

2. New Business

- A. HSA Accounts – President Rick Miles Jr stated that deductibles for health insurance have gone up quite a bit over the last few years and that the amount being put into HSA accounts needs to be reviewed for the 2024 Budget.
- B. Duke Energy Street Lights Project – President Rick Miles Jr presented information to consider switching the street lights to LED. President Rick Miles presented options on potential costs associated with the project and stated that the initial step is to vote for Duke to do a free study and then the Council will decide if they want to do the project and which option to choose. The item was tabled until the March 15, 2023 Council Meeting.

President Rick Miles Jr stated that Troy Elless, UMAC, has stated that we need to add UV to the Wastewater Treatment Project. Motion by President Rick Miles Jr, second by Katrina Asher, vote unanimous to add UV to the Wastewater Treatment Project.

Motion by President Rick Miles Jr, second by Holly Cook, vote unanimous, to adjourn the Special Meeting at 513 p.m.

TOWN COUNCIL:

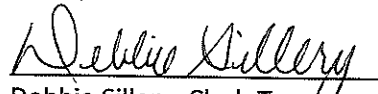
Rick Miles Jr, Council President



Katrina Asher, Council Member

Holly Cook, Council Member

Attest:



Debbie Sillery, Clerk-Treasurer

Town of Roachdale
Roachdale Community Building; 204 N Indiana Street, Roachdale, IN 46172
March 15, 2023 Town Council
Regular Meeting Minutes

The Roachdale Town Council held their regularly scheduled monthly meeting on Wednesday, March 15, 2023 6:00 p.m. at the Roachdale Community Building, 204 N Indiana Street, Roachdale, IN.

Council member Holly Cook called the meeting to order at 6:00 p.m. Debbie asked for a moment of silence to be observed for Rick Miles Sr and Brooke Miles.

Motion by Holly Cook, second by Katrina Asher, vote unanimous, to appoint Katrina Asher to serve as the Acting Council President due to President Rick Miles Jr not being able to attend the meetings due to a recent accident.

Council Members Present: Katrina Asher, Holly Cook

Council Members Absent: Rick Miles Jr

Clerk-Treasurer, Town Marshal, Town Utility Laborer, Town Attorney

Guests Present: Kyle Crooks, Zach Bowers, Scott Siple, Jim Cromwell

- I. Appointment of Temporary Town Council President – Motion by Holly Cook, second by Katrina Asher, vote unanimous, to appoint Katrina Asher to serve as the Acting Council President in the absence of Rick Miles Jr for as long as needed. Acting President Katrina Asher resided over the remainder of the meeting.

Attorney Peebles presented General Public Comment Rules to be followed for public comment time at Town Council meetings. Acting President Katrina Asher read the rules and motion by Holly Cook, second by Acting President Katrina Asher, vote unanimous, to approve the General Public Comment Rules as read and presented.

- II. Approval of Minutes – February 15, 2023 Regular Meeting Minutes. Acting President Katrina Asher presented the February 15, 2023 Regular Meeting Minutes for approval. Motion by Holly Cook, second by Acting President Katrina Asher, vote unanimous, to approve the February 15, 2023 Regular Meeting Minutes as presented.
February 22, 2023 Memorandum of Executive Session – Acting President Katrina Asher presented the February 22, 2023 Memorandum of Executive Session for approval. Motion by Holly Cook, second by Acting President Katrina Asher, vote unanimous, to approve the February 22, 2023 Memorandum of Executive Session as presented.
March 1, 2023 Special Meeting Minutes – Acting President Katrina Asher presented the March 1, 2023 Special Meeting Minutes for Approval. Motion by Acting President Katrina Asher to approve the March 1, 2023 Special Meeting Minutes. Attorney Peebles stated that Debbie could second the motion since Holly Cook was not present at the March 1, 2023 Special Meeting. Debbie seconded the motion, motion passed, to approve the March 1, 2023 Special Meeting minutes as presented.

- III. Approval of Claims 02/16/2023 – 03/15/2023. Motion by Holly Cook, second by Acting President Katrina Asher, vote unanimous, to approve Claims 02/16/2023 – 03/15/2023 as presented.

Approval of Payroll 02/16/2023 – 03/15/2023. Motion by Holly Cook, second by Acting President Katrina Asher, vote unanimous, to approve Payroll 02/15/2023 – 03/15/2023 as presented.

- IV. Approval of February 2023 Bank Reconciliations and Financial Statements
Acting President Katrina Asher presented the February 2023 Bank Reconciliations and Financial Statements as prepared by Suzy Bass, Local Government Services, as part of our Internal Control. Motion by Holly Cook, second by Acting President Katrina Asher, vote unanimous, to approve the February 2023 Bank Reconciliations and Financial Statements as presented.

- V. Public Comment Time
Kyle Crooks asked if the Council would review the farm animal restriction for chickens due to higher food costs. Holly Cook stated that the ordinance restricting farm animals has been revisited numerous times and stated that the Council has upheld the ordinance due to chickens not being taken care of by all owners and chickens attracting raccoons and foxes.

- VI. Old Business
- A. Community Crossings Update – Scott Siple, Midwestern Engineering, stated that all bids that were received had been reviewed and that all bids passed as meeting all bid requirements. Scott Siple stated that the lowest bid was from DC Construction, Inc and after checking references and speaking to the owners about the scope of the work, Midwestern Engineers recommends awarding the bid to DC Construction, Inc for a total of \$194,858.88. Motion by Acting President Katrina Asher, second by Holly Cook, vote unanimous, to accept the bid of DC Construction, Inc for a total cost of \$194,858.88 and to authorize Acting President Katrina Asher to sign all documents on behalf of the Town.
 - B. Town Superintendent Position – Acting President Katrina Asher stated that Matthew Romalia accepted the position and will start on March 17th. Debbie presented Ordinance 01-2023 An Amended 2023 Salary Ordinance for approval. Motion by Holly Cook, second by Acting President Katrina Asher, vote unanimous, to adopt Ordinance 01-2023 An Amended 2023 Salary Ordinance on all 3 readings and to continue to have Debbie approve the Town Superintendent's timesheets as has been done in the past.
 - C. Approval of Duke Energy LED Street Light Project Field Audit - Motion by Holly Cook, second by Acting President Katrina Asher, vote unanimous, to approve the Duke Energy LED Street Light Field Audit at no cost to the Town.
 - D. Work Boot Allotment – Motion by Acting President Katrina Asher, second by Holly Cook, vote unanimous, to approve \$225 for work boots and to make it retroactive to January 1, 2023.
 - E. Property Cleanup Updates – Attorney Peebles stated that he has filed on Charles and Grace Ring for a property nuisance and a land use violation. Attorney Peebles stated that

he has amended Kristin Stein's filing to include a land use violation. Attorney Peebles stated that there has still been no service to Alamjeet Greewal for his unsafe building since the Town has no forwarding address for him. Attorney Peebles stated that no date has been set for an inspection warrant for the property.

Utility Laborer Mark Ketchem stated that he had contacted three contractors to get a quote to remove the unsafe items on the grocery store and none of the contractors had been able to come and look at the building.

The Council requested that Attorney Peebles send a letter to Jack Simpson after a progress report is presented at the April 19, 2023 Council Meeting if the property needs cleaned up.

VII. New Business

- A. Roachdale-Franklin Township Library Board Appointment – Acting President Katrina Asher read a letter from the Roachdale-Franklin Township Library Director Jennifer Stranger requesting that Charetta Coffman be appointed to fill the open Board of Trustee's member role. Motion by Acting President Katrina Asher, second by Holly Cook, vote unanimous, to appoint Charetta Coffman as the Town of Roachdale's appointment to fill the open Board of Trustee's member role on the Roachdale-Franklin Township Library Board.
- B. Proclamation Request for National Vietnam War Veterans Day- Acting President Katrina Asher presented and read a proclamation from the Wa-Pe-Ke-Way Chapter National Society Daughters of the American Revolution requesting that the Council proclaim March 29, 2023 as Welcome Home Vietnam Veterans' Day in the Town of Roachdale. Motion by Holly Cook, second by Acting President Katrina Asher, vote unanimous, to approve the Welcome Home Vietnam Veterans Day Proclamation as presented and read. Debbie stated that Jim Cromwell, who was in attendance at the meeting, is a Vietnam veteran and he was thanked for his service.

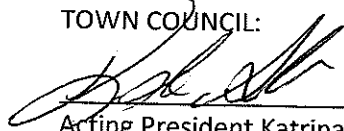
VIII. Town Marshal Report and New Property Cleanups – Marshal Lepine presented his monthly report and stated that he had no new items. Marshal Lepine stated that he had 11 candidates apply for the Reserve positions, it had been narrowed down to 5 and that the interview process has been completed and the selected candidates will be presented at the April 19, 2023 Council Meeting for approval.

Acting President Katrina Asher stated that she had been contacted by a local business owner stating that he was grateful that Deputy David McIntosh is keeping check on local businesses in the evening.

- IX. Utility Items – Troy Elless, UMAC, stated that the bar situation has been resolved. Troy presented information on the Town selling bulk water and no decision was made. Troy Elless stated that hydrant flushing will be April 17th and 18th and Debbie stated that she will put the information on the April billing cards and will also send a Reach Alert.
- X. Clerk-Treasurer Items – Debbie asked if the Council had decided what days Community Cleanup would be. Motion by Acting President Katrina Asher, second by Holly Cook, vote unanimous, to have Community Cleanup Days May 19th – 21st and to have 12 30 yard dumpsters.
- XI. Items from Town Council Members
Katrina Asher – no items.
Holly Cook – no items.

Motion by Acting President Katrina Asher, second by Holly Cook, vote unanimous, to adjourn the meeting at 6:52 p.m.

TOWN COUNCIL:

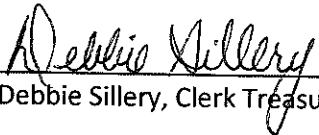


Acting President Katrina Asher



Holly Cook

Rick Miles Jr



Debbie Sillery, Clerk Treasurer